



SPARTA TOWNSHIP

160 E. Division St, Sparta MI 49345
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www.spartatownship.org

HOME OCCUPATION PERMIT APPLICATION

Application fee of \$25.00 must be submitted with this application.

A Home Occupation Application must be filled out completely and must be approved before a permit is issued.

Applicant Name: _____

Name of Business: _____

Business Address: _____

Applicant's Address: _____

Phone # _____ E-mail Address: _____

Project Address _____ Parcel # 41-05- _____ - _____ - _____

Description of Proposed Home Occupation _____

Location of Business (note: business cannot be conducted outdoors or in any accessory building):

Square Footage of Residence: _____ Floor Area of Business: _____

Please list employee name(s) and relationship to business owner:

What permits and /or licenses are required for your business by County, State, and /or Federal agencies?
Please attach photocopies of required permits/licenses.

In making this application, I hereby certify that I have reviewed the home occupation provisions of the Sparta Township Zoning Ordinance, that this application and the accompanying documents have been prepared in compliance with the conditions of the Sparta Township Zoning Ordinance, and that any exceptions to the Sparta Township Zoning Ordinance are stated and explained in the documentation submitted herewith.

Signature of Applicant

Date

Property Owner Signature: _____

** The information on this form is filled out accurately to the best of my knowledge. I authorize the Zoning Administrator or their authorized agent access to my property for the purpose of inspecting the status of this project and compliance with the requirements of the permit.*

Zoning Determination (office use only) _____

Date Received ____ / ____ / ____ Fee Paid \$ _____ Cash Check # _____

Approved ____ Denied ____ Date ____ / ____ / ____

Reason for denial _____

Signature of Zoning Administrator _____

Logged by Building Inspector ____ Date ____ / ____ / ____ Copy sent to Assessor ____

§ 154.208 HOME OCCUPATIONS.

Home occupations, as defined in this chapter, are permitted as an accessory use as provided in § 154.247 of this chapter; provided that, all of the following regulations shall control.

(A) No other than members of the family residing in the dwelling shall be engaged in connection with such home occupation at the same time.

(B) The use of the dwelling unit for the home occupation shall be clearly incidental and subordinate to its use for residential purposes by its occupants and not more than 25% of the floor area of the dwelling unit shall be used in the conduct of the home occupation.

(C) There shall be no change in the outside appearance of the building, no variation from the residential character of the dwelling, and no visible evidence of the conduct of such home occupation other than one sign, not exceeding two square feet in area, non-illuminated and mounted flat against the wall of the main building.

(D) No home occupation shall be conducted outdoors or in any accessory building.

(E) There shall be no sale of products or services, except as are produced on the premises by such home occupation.

(F) No traffic shall be generated by such home occupation in greater volumes than would normally be expected in a residential neighborhood, and any need for parking generated by the conduct of such home occupation shall be met off the street and other than in a required front yard.

(G) No equipment or process shall be used in such home occupation that creates noise, vibration, glare, fumes, odors or electrical interference detectable to the normal senses off the premises if the occupation is conducted in a single-family dwelling. If conducted in other than a single-family dwelling, such nuisance shall not be detectable outside the dwelling unit. In the case of electrical interference, no equipment or process shall be used that creates visual or audible interference in any radio or television receivers off the premises or cause fluctuations in line voltage off the premises.

(H) In particular, a home occupation can be, but is not limited to: art studio; dressmaking; teacher, with musical or dancing instruction limited to four to six pupils at a time; contractor's office; professional office or studio or a physician, dentist, author, artist, musician, lawyer, engineer, architect, community planner, realtor, accountant, one-chair salon or similar use; but shall not include animal hospital, automotive repair service, restaurant, tearoom, tavern or similar use.

(Ord. passed 7-12-2012, § 8.4; Ord. 24-1, passed 6-13-2024, § 1) Penalty, see § 154.999

