

Special Meeting of the Sparta Township Board Budget Workshop
Sparta Township Hall 160 East Division Street, Sparta, Mi. 49345
Watch meeting Live @ [Sparta Township - YouTube](#)

February 26th, 2025

5:00 P.M.

AGENDA

CALL TO ORDER

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT FOR AGENDA ITEMS

1. Sparta Fire Department Request
2. Sparta Library Request
3. Sparta Historical Commission Request
4. Elevator Quote

OTHER INFORMATIONAL

PUBLIC COMMENT

ADJOURNMENT

Calculations as of 03/31/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 03/31/26	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
101-000-402.000	TWP. OPERATING MILLAGE	355,904.16	367,000.00	353,057.90	<u>384,000.00</u>
101-000-403.000	FIRE MILLAGE #1	86,845.58	89,500.00	549.16	<u>93,000.00</u>
101-000-404.000	FIRE MILLAGE #2	90,144.24	93,000.00	558.24	<u>97,000.00</u>
101-000-405.000	LIBRARY MILLAGE		93,000.00	564.04	<u>97,000.00</u>
101-000-411.001	DELINQUENT TWP OPER MILLAGE		10,000.00	10,665.69	<u>11,000.00</u>
101-000-411.002	DELINQUENT FIRE MILLAGE #1		2,500.00	2,602.93	<u>3,000.00</u>
101-000-411.003	DELINQUENT FIRE MILLAGE #2		2,500.00	2,701.90	<u>3,000.00</u>
101-000-411.004	DELINQUENT LIBRARY MILLAGE		2,500.00	2,701.90	<u>3,000.00</u>
101-000-411.005	DELINQUENT ADMIN FEE		2,000.00	2,059.72	<u>2,000.00</u>
101-000-434.000	MOBILE HOME TAX	2,980.50	3,200.00	2,677.50	<u>3,000.00</u>
101-000-445.000	PENALTIES & INT. ON TAXES	8,047.61	2,000.00	189.30	<u>2,000.00</u>
101-000-447.000	ADMINISTRATIVE FEE	133,994.11	136,000.00	226.43	<u>144,000.00</u>
101-000-448.000	SUMMER COLLECTION FEE	13,779.50	15,000.00	13,874.00	<u>15,000.00</u>
101-000-476.001	BLDG PERMITS	23,566.00	30,000.00	26,158.00	<u>30,000.00</u>
101-000-476.002	MECH PERMITS	11,290.00	15,000.00	8,880.00	<u>13,000.00</u>
101-000-476.003	ELEC PERMITS	9,607.00	11,000.00	8,879.00	<u>10,000.00</u>
101-000-476.004	PLUMBING PERMITS	5,713.00	7,500.00	6,720.00	<u>7,000.00</u>
101-000-477.000	FRANCHISE FEES	47,881.55	53,000.00	42,815.76	<u>54,000.00</u>
101-000-490.000	PLANNING & ZONING APPLICATION	3,750.00	6,000.00	2,725.00	<u>4,500.00</u>
101-000-491.000	Zoning Permits	1,625.00	3,000.00	1,050.00	<u>2,000.00</u>
101-000-528.000	FEDERAL GRANTS	84,489.83	8,105.00	8,105.00	<u></u>
101-000-546.000	METRO ACT MONEY	9,077.37	11,854.08	11,854.08	<u>12,000.00</u>
101-000-573.000	LSCA SHARE (PER PROPTAX CREDIT RE	78,944.16	51,000.00	27,988.93	<u>51,000.00</u>
101-000-574.000	STATE SHARED REVENUE	556,145.00	558,000.00	473,274.35	<u>541,500.00</u>
101-000-606.000	LAND DIVISION FEES	1,600.00	1,000.00	2,350.00	<u>3,000.00</u>
101-000-607.000	DOG LICENSES REVENUE	19.20			<u></u>
101-000-628.000	BURIALS	12,750.00	13,000.00	8,750.00	<u>11,000.00</u>
101-000-642.000	SALE OF GRAVES	12,800.00	8,000.00	6,500.00	<u>8,000.00</u>
101-000-645.000	SALE OF ZONING BOOKS & MAPS		5.00		<u></u>
101-000-665.000	INTEREST	50,955.87	25,000.00	28,590.90	<u>18,000.00</u>
101-000-667.000	RENT	125.00	100.00	100.00	<u>100.00</u>

Calculations as of 03/31/2026

GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 03/31/26	2026-27 REQUESTED BUDGET
ESTIMATED REVENUES					
Dept 000					
101-000-675.000	MISC	386.39	10,500.00	11,717.19	<u>500.00</u>
101-000-675.001	ELECTION REIMBURSEMENTS	27,321.24	18,000.00	9,434.04	<u>10,000.00</u>
101-000-675.004	REFLECTIVE SIGNS	90.00	100.00	95.00	<u>100.00</u>
101-000-675.006	SEWER	1,892.86	2,200.00	2,437.41	<u>2,500.00</u>
101-000-675.007	FOIA REQUEST/ COPIES/ VOTERS LIST	218.75	500.00	548.19	<u>500.00</u>
101-000-675.009	STREET LIGHTS	81.74	100.00	98.95	<u>100.00</u>
101-000-699.000	TRANSFER FROM GENERAL FUND		580,000.00		<u></u>
Totals for dept 000 -		<u>1,632,025.66</u>	<u>2,231,164.08</u>	<u>1,081,500.51</u>	<u></u>
TOTAL ESTIMATED REVENUES		<u>1,632,025.66</u>	<u>2,231,164.08</u>	<u>1,081,500.51</u>	<u></u>

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GL NUMBER	DESCRIPTION	2024-25 ACTIVITY	2025-26 AMENDED BUDGET	2025-26 ACTIVITY THRU 03/31/26	2026-27 REQUESTED BUDGET
APPROPRIATIONS					
Dept 101 - TWP. BD.					
101-101-702.001	TRUSTEES SALARY	5,425.00	9,500.00		<u>9,500.00</u>
101-101-715.000	FICA	310.97	500.00		<u>500.00</u>
101-101-956.000	REIMB		300.00		<u>300.00</u>
Totals for dept 101 - TWP. BD.		<u>5,735.97</u>	<u>10,300.00</u>		
Dept 171 - SUPERVISOR					
101-171-702.001	SUPERVISOR SALARY	28,119.00	28,962.57	24,135.50	<u>29,000.00</u>
101-171-715.000	FICA	2,151.10	2,500.00	1,841.78	<u>2,500.00</u>
101-171-956.000	REIMB	112.46	150.00	25.90	<u>150.00</u>
Totals for dept 171 - SUPERVISOR		<u>30,382.56</u>	<u>31,612.57</u>	<u>26,003.18</u>	
Dept 215 - CLERK					
101-215-702.001	CLERKS SALARY	47,874.96	49,311.25	41,092.70	<u>49,500.00</u>
101-215-702.002	ASSIST CLERK SALARY	30,627.75	26,000.00	23,743.56	<u>26,000.00</u>
101-215-715.000	FICA	6,005.49	6,500.00	4,959.99	<u>6,500.00</u>
101-215-956.000	REIMB	480.66	500.00	399.16	<u>500.00</u>
Totals for dept 215 - CLERK		<u>84,988.86</u>	<u>82,311.25</u>	<u>70,195.41</u>	
Dept 223 - AUDITORS					
101-223-705.000	AUDIT	7,200.00	7,500.00	7,450.00	<u>8,000.00</u>
Totals for dept 223 - AUDITORS		<u>7,200.00</u>	<u>7,500.00</u>	<u>7,450.00</u>	
Dept 226 - ATTORNEY SERVICES					
101-226-826.000	TWP ATTORNEY FEES	29,652.19	50,000.00	38,496.60	<u>45,000.00</u>
101-226-826.001	ADDITIONAL ATTORNEY FEES	6,043.50	8,000.00	847.50	<u>2,000.00</u>
Totals for dept 226 - ATTORNEY SERVICES		<u>35,695.69</u>	<u>58,000.00</u>	<u>39,344.10</u>	
Dept 247 - BOARD OF REVIEW					
101-247-702.001	BOARD OF REVIEW SALARY	2,040.00	2,000.00		<u>2,040.00</u>
101-247-715.000	FICA	156.07	200.00		<u>200.00</u>
Totals for dept 247 - BOARD OF REVIEW		<u>2,196.07</u>	<u>2,200.00</u>		
Dept 253 - TREASURER					
101-253-702.001	TREASURERS SALARY	41,832.13	42,998.38	35,832.00	<u>43,000.00</u>
101-253-702.002	ASSIST TREASURERS SALARY	15,151.40	27,000.00	17,325.00	<u>27,000.00</u>
101-253-715.000	FICA	4,359.24	5,000.00	4,055.06	<u>5,000.00</u>
101-253-956.000	REIMB	716.80	800.00	175.28	<u>800.00</u>
Totals for dept 253 - TREASURER		<u>62,059.57</u>	<u>75,798.38</u>	<u>57,387.34</u>	
Dept 257 - ASSESSOR					
101-257-715.000	FICA	369.19	600.00	278.91	<u>600.00</u>
101-257-823.000	ASSESSOR	61,232.00	65,000.00	53,565.00	<u>65,000.00</u>
101-257-823.001	ASSISTANT ASSESSOR	4,826.26	5,000.00	3,646.24	<u>5,000.00</u>

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APPROPRIATIONS					
Dept 257 - ASSESSOR					
	Totals for dept 257 - ASSESSOR	66,427.45	70,600.00	57,490.15	
Dept 261 - ADMINISTRATIVE ACTIVITIES					
101-261-880.000	COMMUNITY DEVELOPMENT	26,614.73	10,000.00	10,171.20	<u>12,000.00</u>
101-261-900.000	PUBLISHING OF LEGALS	7,315.14	7,000.00	3,060.32	<u>4,000.00</u>
101-261-901.000	PRINTING & TAX SERVICES	5,531.53	6,000.00	6,137.40	<u>6,000.00</u>
101-261-910.000	INSURANCE & BONDS	20,358.80	18,000.00	28,332.35	<u>23,000.00</u>
101-261-956.000	REIMB	896.16	1,500.00	939.48	<u>1,000.00</u>
101-261-985.000	DUES	7,838.00	8,500.00	8,154.54	<u>8,500.00</u>
101-261-988.000	EDUCATION	3,807.63	6,000.00	2,306.21	<u>4,000.00</u>
	Totals for dept 261 - ADMINISTRATIVE ACTIVITIES	<u>72,361.99</u>	<u>57,000.00</u>	<u>59,101.50</u>	
Dept 262 - ELECTION					
101-262-715.000	FICA	6.89		4.59	<u></u>
101-262-801.000	ELECTIONS	23,916.71	10,000.00	9,657.56	<u>20,000.00</u>
	Totals for dept 262 - ELECTION	<u>23,923.60</u>	<u>10,000.00</u>	<u>9,662.15</u>	
Dept 264 - CAPITAL OUTLAY					
101-264-970.000	CAPITAL OUTLAY	27,226.84	4,000.00		<u>95,000.00</u>
	Totals for dept 264 - CAPITAL OUTLAY	<u>27,226.84</u>	<u>4,000.00</u>		
Dept 265 - TOWN HALL					
101-265-730.000	POSTAGE	6,857.14	6,000.00	5,654.51	<u>5,000.00</u>
101-265-731.000	CLEANING	7,512.39	7,000.00	5,862.50	<u>7,000.00</u>
101-265-756.000	OPERATING SUPPLIES	15,858.40	14,000.00	15,358.86	<u>16,000.00</u>
101-265-758.000	COMPUTER PROGRAMS & SUPPLIES	28,523.18	20,000.00	28,862.34	<u>20,000.00</u>
101-265-850.000	TELEPHONE	4,536.52	4,500.00	4,024.20	<u>4,500.00</u>
101-265-920.000	BLDG & GROUNDS	3,655.99	3,500.00	1,701.00	<u>3,500.00</u>
101-265-921.000	ELECTRICITY, TWP HALL	4,085.50	4,000.00	3,636.63	<u>4,000.00</u>
101-265-922.000	WATER AND SEWER TWP. HALL	1,155.78	1,200.00	821.66	<u>1,200.00</u>
101-265-923.000	GAS & HEAT	2,186.26	2,000.00	2,031.56	<u>2,200.00</u>
101-265-930.000	REPAIRS/MAINT	4,098.83	20,000.00	21,620.16	<u>10,000.00</u>
101-265-956.000	REIMB		100.00		<u></u>
	Totals for dept 265 - TOWN HALL	<u>78,469.99</u>	<u>82,300.00</u>	<u>89,573.42</u>	
Dept 302 - ENFORCEMENT OFFICER					
101-302-702.001	ENFORCEMENT OFFICER SALARY	6,000.00	6,386.00	5,321.70	<u>6,386.00</u>
101-302-715.000	FICA	459.00	500.00	407.11	<u>500.00</u>
	Totals for dept 302 - ENFORCEMENT OFFICER	<u>6,459.00</u>	<u>6,886.00</u>	<u>5,728.81</u>	
Dept 340 - FIRE DEPT					
101-340-702.001	FIRE BOARD WAGES	2,360.00	2,800.00		<u>2,800.00</u>

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APPROPRIATIONS					
Dept 340 - FIRE DEPT					
101-340-715.000	FICA	180.54	200.00		200.00
101-340-975.000	FIRE DEPT OPERATING	276,665.00	476,665.00	276,665.00	276,665.00
101-340-976.000	FIRE MILLAGE #1	86,845.58	89,500.00	391.38	93,000.00
101-340-977.000	FIRE MILLAGE #2	90,144.24	93,000.00	406.26	97,000.00
101-340-978.000	DELIN FIRE MILLAGE #1		2,500.00	2,761.29	3,000.00
101-340-979.000	DELIN FIRE MILLAGE #2		2,500.00	2,854.49	3,000.00
Totals for dept 340 - FIRE DEPT		456,195.36	667,165.00	283,078.42	
Dept 371 - INSPECTION+ DEPT SUPPLIES					
101-371-956.000	REIMB		500.00		
Totals for dept 371 - INSPECTION+ DEPT SUPPLIES			500.00		
Dept 372 - BUILDING INSP					
101-372-702.001	BUILDING INSP SALARY	35,000.04	36,050.00	30,041.70	36,050.00
101-372-702.002	ASSIST BUILDING DEPT SALARY	5,252.63	5,200.00	3,176.52	5,200.00
101-372-715.000	FICA	3,079.31	3,500.00	2,541.19	3,500.00
101-372-956.000	REIMB	922.15	1,000.00	489.52	1,000.00
Totals for dept 372 - BUILDING INSP		44,254.13	45,750.00	36,248.93	
Dept 373 - MECHANICAL INSP					
101-373-702.001	MECHANICAL INSP SALARY	11,325.00	9,000.00	7,650.00	9,000.00
101-373-715.000	FICA	866.36	1,200.00	585.20	1,200.00
Totals for dept 373 - MECHANICAL INSP		12,191.36	10,200.00	8,235.20	
Dept 374 - ELECTRICAL INSP					
101-374-702.001	ELECTRICAL INSPC SALARY	7,650.00	8,000.00	6,225.00	8,000.00
101-374-715.000	FICA	585.22	1,000.00	476.22	1,000.00
101-374-956.000	REIMB		100.00		100.00
Totals for dept 374 - ELECTRICAL INSP		8,235.22	9,100.00	6,701.22	
Dept 375 - PLUMBING INSPECTOR					
101-375-702.001	PLUMBING INSPEC SALARY	5,475.00	6,000.00	5,175.00	6,000.00
101-375-715.000	FICA	418.84	700.00	395.91	700.00
101-375-956.000	REIMB		100.00		100.00
Totals for dept 375 - PLUMBING INSPECTOR		5,893.84	6,800.00	5,570.91	
Dept 445 - PUBLIC WORKS					
101-445-801.000	DRAIN	43,503.36	595,123.20	595,123.20	
Totals for dept 445 - PUBLIC WORKS		43,503.36	595,123.20	595,123.20	
Dept 446 - PUBLIC WORKS					
101-446-801.000	ROADS & BRIDGES	36,624.15	60,000.00	60,594.00	20,000.00
Totals for dept 446 - PUBLIC WORKS		36,624.15	60,000.00	60,594.00	
Dept 448 - PUBLIC WORKS					

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APPROPRIATIONS					
Dept 448 - PUBLIC WORKS					
101-448-926.000	STREET LIGHTS	3,266.63	3,000.00	2,100.87	<u>2,500.00</u>
Totals for dept 448 - PUBLIC WORKS		<u>3,266.63</u>	<u>3,000.00</u>	<u>2,100.87</u>	
Dept 536 - PUBLIC WORKS					
101-536-928.000	SEWER	2,317.94	2,500.00	2,570.95	<u>2,600.00</u>
Totals for dept 536 - PUBLIC WORKS		<u>2,317.94</u>	<u>2,500.00</u>	<u>2,570.95</u>	
Dept 567 - CEMETERY					
101-567-702.001	SEXTON SALARY	10,712.04	11,033.36	9,194.50	<u>11,033.36</u>
101-567-702.002	ASSIST SEXTON SALARY	144.00	500.00	126.00	<u>500.00</u>
101-567-715.000	FICA	840.90	900.00	713.02	<u>900.00</u>
101-567-826.002	GRAVE DIGGING	22,000.08	22,000.00	18,333.40	<u>22,000.00</u>
101-567-826.003	CEMETERY MAINTENCE	53,700.15	55,000.00	47,919.01	<u>55,000.00</u>
101-567-827.000	TRASH	616.32	800.00	449.81	<u>800.00</u>
101-567-921.000	FAIRPLAINS ELECTRIC	295.84	400.00	302.77	<u>400.00</u>
101-567-922.000	GREENWOOD CEMETARY WATER	370.91	500.00	335.62	<u>500.00</u>
101-567-956.000	REIMB		100.00		<u></u>
Totals for dept 567 - CEMETERY		<u>88,680.24</u>	<u>91,233.36</u>	<u>77,374.13</u>	
Dept 701					
101-701-702.001	PLANNING & ZONING SALARY	5,315.00	7,000.00		<u>7,000.00</u>
101-701-715.000	FICA	310.22	500.00		<u>500.00</u>
101-701-956.000	REIMB	1,168.75	1,200.00	395.00	<u>500.00</u>
101-701-956.003	ENGINEERING & PLANNER AND ZONING	49,980.09	33,000.00	25,321.75	<u>33,000.00</u>
Totals for dept 701 -		<u>56,774.06</u>	<u>41,700.00</u>	<u>25,716.75</u>	
Dept 733 - FARMLAND PRESERVATION					
101-733-801.000	FARMLAND PRESERVATION		3,000.00		<u>3,000.00</u>
Totals for dept 733 - FARMLAND PRESERVATION			<u>3,000.00</u>		
Dept 751 - S.R.A. Park Maintenance					
101-751-702.001	SRA BOARD WAGES	1,735.00	2,500.00		<u>2,500.00</u>
101-751-715.000	FICA	132.74	200.00		<u>200.00</u>
101-751-930.000	SPORTS PARK REPAIRS/MAINT	57,459.00	25,000.00	1,645.00	<u>25,000.00</u>
Totals for dept 751 - S.R.A. Park Maintenance		<u>59,326.74</u>	<u>27,700.00</u>	<u>1,645.00</u>	
Dept 790 - LIBRARY					
101-790-920.000	LIBRARY BLDG & GROUNDS	48,793.52	20,000.00	15,922.34	<u>25,000.00</u>
101-790-980.000	LIBRARY MILLAGE		93,000.00	406.26	<u>97,000.00</u>
101-790-981.000	DELINQUENT LIBRARY MILLAGE		2,500.00	2,860.29	<u>3,000.00</u>
Totals for dept 790 - LIBRARY		<u>48,793.52</u>	<u>115,500.00</u>	<u>19,188.89</u>	
Dept 803 - HISTORICAL COMMISSION					
101-803-920.000	HISTORICAL COMM. BLDG & GROUNDS	9,580.00	10,000.00	1,215.96	<u>10,000.00</u>

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APPROPRIATIONS					
Dept 803 - HISTORICAL COMMISSION					
Totals for dept 803 - HISTORICAL COMMISSION		9,580.00	10,000.00	1,215.96	
Dept 966					
101-966-995.270	TRANSFER TO HIST COMMISSION	21,000.00	20,000.00	15,000.00	20,000.00
101-966-995.271	LIBRARY OPERATIONS	195,000.00	205,000.00	205,000.00	210,000.00
Totals for dept 966 -		216,000.00	225,000.00	220,000.00	
TOTAL APPROPRIATIONS		1,594,764.14	2,412,779.76	1,767,300.49	
NET OF REVENUES/APPROPRIATIONS - FUND 101		37,261.52	(181,615.68)	(662,600.54)	(46,524.36)
BEGINNING FUND BALANCE		1,509,909.08	1,555,200.11	1,555,200.11	892,599.57
FUND BALANCE ADJUSTMENTS		8,029.51			
ENDING FUND BALANCE		1,555,200.11	1,373,584.43	892,599.57	846,075.21

Sparta Carnegie Township Library Budget Request 2026-27

The library board, staff, and I want to thank you for all your help and support this year. Our community as well as patrons from surrounding communities enjoy our library and all we have to offer.

We have been busy this year. Here are some of the projects we have accomplished:

-Updated the following areas:

- Replaced the sump pump in the new basement (Twp. funded)
- Replaced 2 breakers to keep up with electrical needs (Twp. funded)
- Updated Timer for Entry Lights (Twp. funded)
- Added 2 surveillance cameras (Library Funded)
- Added 5 plant boxes to atrium (Library Funded)
- Mini remodel of Children's area with new shelving and paint (Library Funded)
- Realigning our Fiction Section into genres for easier access

-In addition we have:

- a Chess Club for all ages in the Tween Room
- added a Puzzle Exchange area---get a puzzle – take a puzzle
- two Book Clubs for Adults meeting on Tuesday evenings and Saturday mornings
- a Jr Book Club on Tuesday afternoons
- a Quilting Club for Ladies two afternoons a month
- a puzzle area for adults
- offered Genealogy Classes for those interested in Ancestry
- added 339 new patrons with still two months to go
- had a successful Cabin Fever Adult Reading Program with 100 participants so far
- connected new families in the area with other community outlets
- connected with the community for Youth & Adult Library donations for the Summer Reading Program.
- are currently displaying Art from local artists (5th annual)
- will be displaying Sparta Students' art work (for a 5th year)
- continued working with our schools and community to enhance literacy and outreach
- continued connecting the community with local events on multiple media outlets

**SPARTA CARNEGIE TOWNSHIP LIBRARY
PROPOSED BUDGET FOR
APRIL 2026 TO MARCH 2027 FISCAL YEAR**

<u>Expenses</u>	APPROVED CURRENT YEAR BUDGET	PROPOSED NEXT YEAR BUDGET
Wages	\$ 192,000	\$ 215,800
Employer's Share of Payroll Taxes	14,700	16,525
Electricity	9,750	12,000
Gas	4,375	6,075
Phone/USF/Internet	1,500	1,700
Water	1,100	1,100
Repairs & Maintenance	11,175	9,000
Service Maintenance (Copiers/Printer/Security)	4,300	4,450
Office Supplies	5,250	4,250
Cleaning, Maint., & Misc. Supplies	750	1,000
Books	28,800	30,000
Overdrive & HOOPLA	8,500	8,750
Magazines	1,500	1,000
Liability Insurance	4,250	6,500
Other Equipment	2,000	1,500
Computers & Software	6,000	5,000
Travel Expenses	400	650
Contingency Fund	2,000	1,250
Lakeland Coop	20,500	20,650
Adult Programs	2,250	2,750
Youth Programs	2,600	2,600
Summer Reading Program	3,400	3,400
Education & Training	500	500
From Donations, Memorials & Grants	2,000	750
TOTAL	\$ 329,600	\$ 357,200

Income

Sparta Township	\$ 205,000	\$ 215,000
State Aid	8,000	10,500
Memorials, Donations, Grants	2,500	2,000
Youth Donations	300	50
Summer Reading Program	800	3,000
Millage	95,500	100,000
Penal Fines	14,000	14,000
Misc. (Desk Dp, Refunds, Square Receipts, etc.)	3,500	5,000
Cash Balance to Use	-	7,650
TOTAL	\$ 329,600	\$ 357,200

STRATEGIC PLAN

2026 – 2028



Building Maintenance Needs

- Remodel 3 main floor bathrooms (Aug 1985)
- New Drinking Fountain by bathrooms (Aug 1985)
- Repair leaky windows (Aug 2008) in the Tween Room
- New night return cart & inside slot adjustment (Aug 1985)
- Remodel and expand supply room/IT area behind circulation desk (Aug 1985)
- New Carpet (Apr 2009)

Library Wish List

- New book return area at circulation desk (Aug 1985)
- Add study counter with Outlets / USB connections and cafe' chairs in Tween Room
- Repainting library interior walls (Apr 2001)
- New lettering on front of building (Sparta Carnegie Township Library, Aug. 1985)
- Mural of Sparta's main street from early days (street mural above large print bookshelves)

Completed Projects

-  New lighting (Nov. 2024) -funded by Sparta Twp.
-  Replaced West Exit Door (Nov. 2024) –funded by Sparta Twp.
-  Automated External Defibrillator (Apr. 2024) – Donated by Sparta Fire Dept.
-  Gate in Children's Area (Mar 2025) –funded by the library

Projects in Process

Adopted 4-13-21
Revised 4-22-22
Revised 3-1-24
Revised 2-24-25
Revised 2-17-26

Sparta Fire Department



2025 Annual Report

2025 Chiefs Report

It is my pleasure to present the Sparta Fire Department 2025 Annual Report. Within this annual report, you will find information about the transition from a fire board to a fire authority, station construction updates, and information on the training, community events, and call statistics.

This past year, the department has seen a slight decrease in the number of calls responded to compared to 2024. In 2025, we responded to 1070 calls for service compared to 1183 in 2024.

In 2023, the department submitted a 1-million-dollar request through Congressman Moolenaar's office for the station expansion and renovation. This funding was awarded in 2024, and we have been working through the paperwork process. In December of 2025, all the paperwork was completed, and the funding was available. As of February 2026, the project has been sent out for bid.

The Sparta Fire Department, along with 5 other area departments, submitted a 1.6-million-dollar Assistance to Firefighter Grant (AFG) for the replacement of our Self-Contained Breathing Apparatus (SCBA) units. We were awarded a partial award of \$236,363.63. This award will be used by the Sparta Fire Department and Kent City Fire Department to purchase 24 new SCBA units. The full grant was not awarded because not all the SCBA units have reached their end of use cycle, even though the manufacturer of these packs no longer provided a SCBA for the fire service.

In 2025, the Sparta Fire Department moved from having a fire board to a fire authority. This change has allowed the department to move forward to a more stable, reliable, and long-term fire and emergency planning to best serve the community of Sparta. The structure of the board will remain the same, and the current funding practices will remain in place. However, if the structure of the community were to change, the fire authority has taken the steps to continue to provide service without being affected. This change to an authority has allowed the department to move forward with funding to complete the fire station renovation project. As we move into 2026, the Fire Authority will be working on the renewal of the current millage. These two .25 mils will be combined into one .5 mil and come directly to the authority.

In 2025, the department submitted 3 alcohol-related accident events for cost recovery to the 63rd District Court. The recovery amount submitted was \$1,550.00, and we have recovered \$1,197.00.

I would like to thank the men and women, both past and present, of the Sparta Fire Department for their dedicated services to the Sparta Community. Without their continued dedication and support throughout the years, we would not have the Fire Department that we have today. I would also like to thank the Fire Board and the community for allowing me to continue to serve as your Fire Chief.

Daniel Olney
Fire Chief

Budget

A copy of the department's 2024-2025 budget year is attached for your review. The department's budget runs from April 1 to March 31 of each fiscal year. The budget attached is ending as of December 31, 2025, with three more months in our annual operating budget. As of December 31, 2025, the department had expenditures of 62.57% for the year, with 3 months remaining.

The audit for the 2023-2025 budget year was also completed by Siegfried Crandall P.C., the result of the audit shows the department is in a good financial position.

Millage #1 was budgeted for \$52,185.00 and is over budget by 6.39%. Millage #2 was budgeted at \$46,685.00 and is also over budget by 0.29%. The funding for these two millages is over, due to the unexpected increase in the cost of the replacement of Medic 10. The department has a fund balance of \$1,097,344.55, however \$500,000 of this balance has been committed to the station renovation project.

Sparta Engine #3 was purchased on a 6-year lease-to-own program. The final payment for this truck will be made in November of 2026, paying it off in full.

SPARTA FIRE DEPT - REVENUE & EXPENDITURE REPORT FOR VILLAGE OF SPARTA
Balance As of 12/31/2025

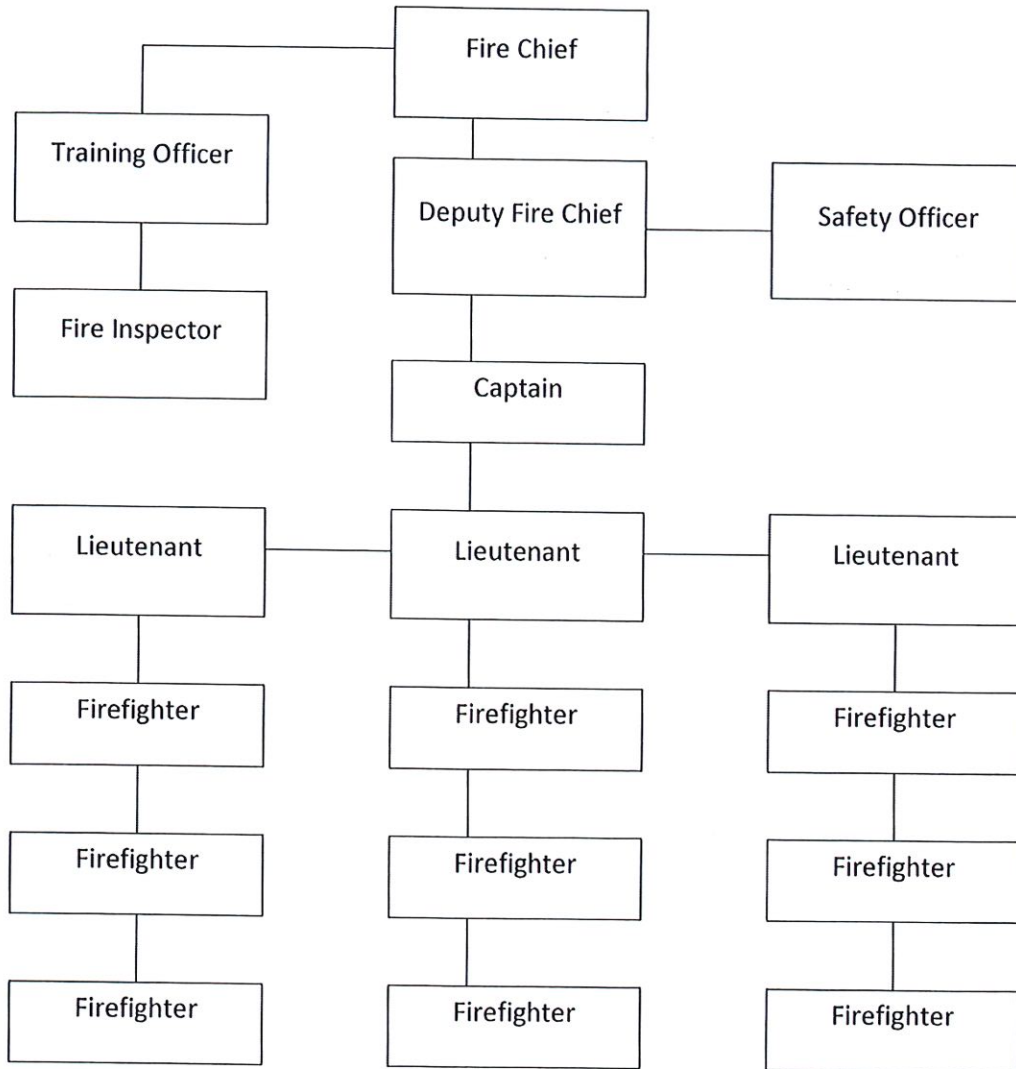
GL Number	Description	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Availble Balance 12/31/2025 Norm (Abnorm)	% Bdgdt Used Norm	YTD Balance 12/31/2024 (Abnorm)
Fund: 206 FIRE FUND								
Account Category: Revenues								
Department: 000								
206-000-581.000	SPARTA TOWNSHIP	276,665.00	276,665.00	207,498.75	0.00	69,166.25	75.00	208,320.01
206-000-581.200	TOWNSHIP MILLAGE #1	82,000.00	82,000.00	3,152.67	0.00	78,847.33	3.84	1,983.23
206-000-581.300	TOWNSHIP MILLAGE #2	85,000.00	85,000.00	3,260.75	0.00	81,739.25	3.84	2,058.90
206-000-582.100	VILLAGE OF SPARTA	138,333.00	138,333.00	103,749.75	0.00	34,583.25	75.00	103,749.75
206-000-607.000	FEES	450.00	450.00	0.00	0.00	450.00	0.00	0.00
206-000-665.001	SFD INTEREST INCOME	40,000.00	40,000.00	37,858.21	3,722.10	2,141.79	94.65	38,876.10
206-000-675.000	MISCELLANEOUS INCOME	0.00	0.00	0.00	0.00	0.00	0.00	41,582.26
206-000-676.500	REIMB-MISC	4,000.00	4,000.00	1,137.00	0.00	2,863.00	28.43	1,197.00
206-000-693.000	SALE OF CAPITAL ASSETS	20,000.00	20,000.00	0.00	0.00	20,000.00	0.00	6,500.00
Total Dept 000		646,448.00	646,448.00	356,657.13	3,722.10	289,790.87	55.17	404,267.25
Department: 336 FIRE DEPARTMENT								
206-336-647.000	SFD RUNS	0.00	0.00	0.00	0.00	0.00	0.00	(10.00)
Total Dept 336 - FIRE DEPARTMENT		0.00	0.00	0.00	0.00	0.00	0.00	(10.00)
Revenues								
Total Dept 336 - FIRE DEPARTMENT		646,448.00	646,448.00	356,657.13	3,722.10	289,790.87	55.17	404,257.25
Account Category: Expenditures								
Department: 336 FIRE DEPARTMENT								
206-336-702.100	SALARIES-CHIEF	84,000.00	84,000.00	60,092.63	6,461.54	23,907.37	71.54	60,415.63
206-336-702.150	DEPUTY CHIEF	10,500.00	10,500.00	7,268.90	807.69	3,231.10	69.23	7,268.90
206-336-702.200	NONCLERICAL DAY HOURS	5,000.00	5,000.00	1,781.00	243.75	3,219.00	35.62	1,368.75
206-336-702.210	FIREFIGHTERS HOURS	1,000.00	1,000.00	1,347.50	180.00	(347.50)	134.75	757.50
206-336-702.300	SALARIES - ADMINISTRATIVE	400.00	400.00	0.00	0.00	400.00	0.00	0.00
206-336-702.350	SFD WEEKEND STANDBY	16,000.00	16,000.00	7,600.00	800.00	8,400.00	47.50	7,650.00
206-336-702.360	MEDICAL ON CALL	18,600.00	18,600.00	9,330.00	900.00	9,270.00	50.16	10,380.00
206-336-702.450	FF EXTRA HOURS	7,500.00	7,500.00	3,742.50	553.00	3,757.50	49.90	3,146.00
206-336-702.650	SFD RUNS	55,000.00	55,000.00	32,988.25	3,491.50	22,011.75	59.98	29,955.50
206-336-702.750	SFD PRACTICE	17,000.00	17,000.00	6,024.50	418.75	10,975.50	35.44	5,956.32
206-336-713.100	WORKERS COMP-SFD	4,750.00	4,750.00	2,812.00	200.00	1,938.00	59.20	2,175.00
206-336-715.000	MECHANIC SFD	17,500.00	17,500.00	3,405.00	0.00	14,095.00	19.46	2,715.00
206-336-715.000	SOCIAL SECURITY	15,500.00	15,500.00	10,300.89	1,089.43	5,199.11	66.46	10,002.54
206-336-727.000	OFFICE SUPPLIES	2,500.00	2,500.00	2,207.95	256.09	292.05	88.32	184.66
206-336-756.000	OPERATING SUPPLIES	17,000.00	17,000.00	10,914.47	283.30	6,085.53	64.20	4,374.70
206-336-760.000	MEDICAL EMERGENCY SUPPLIES	7,000.00	7,000.00	2,108.75	463.61	4,891.25	30.13	4,530.04
206-336-768.000	UNIFORMS	3,000.00	3,000.00	176.45	0.00	2,823.55	5.88	259.74
206-336-807.000	AUDIT FEES	4,500.00	4,500.00	4,300.00	0.00	200.00	95.56	4,200.00
206-336-818.000	CONTRACTED SER-GENERAL	1,000.00	1,000.00	4,268.53	159.00	(3,268.53)	426.85	1,535.60
206-336-818.020	ACCOUNTING SERVICES	8,000.00	8,000.00	5,743.12	1,914.37	2,256.88	71.79	5,743.11
206-336-818.400	ATTORNEY	1,000.00	1,000.00	6,852.00	1,305.00	(5,852.00)	685.20	116.00
206-336-818.600	INFORMATION TECH	2,250.00	2,250.00	1,925.31	310.18	324.69	85.57	986.28
206-336-818.640	EMERGENCY RPT SOFTWARE	4,200.00	4,200.00	7,771.90	2,502.40	(3,571.90)	185.05	3,805.75
206-336-821.000	VACCINES	400.00	400.00	0.00	0.00	400.00	0.00	0.00
206-336-821.100	EMPLOYEE PHYSICALS	4,000.00	4,000.00	2,100.00	0.00	1,900.00	52.50	1,435.00
206-336-850.000	TELEPHONE	10,000.00	10,000.00	8,986.38	660.67	1,013.62	89.86	6,109.75
206-336-861.000	MILEAGE REIMBURSEMENT	100.00	100.00	0.00	0.00	100.00	0.00	0.00
206-336-864.000	CONFERENCES & WORKSHOPS	7,000.00	7,000.00	671.18	0.00	6,328.82	9.59	4,984.69
206-336-867.000	GAS & OIL	8,500.00	8,500.00	4,095.49	0.00	4,404.51	48.18	5,723.34
206-336-920.100	DTE HOUSE	1,100.00	1,100.00	474.86	0.00	625.14	43.17	380.07

SPARTA FIRE DEPT - REVENUE & EXPENDITURE REPORT FOR VILLAGE OF SPARTA

Balance as of 12/31/2025

GL Number	Description	25-26 Original Budget	25-26 Amended Budget	YTD Balance 12/31/2025 Norm (Abnorm)	Activity For 12/31/2025 Incr (Decr)	Available Balance 12/31/2025 Norm (Abnorm)	% Bdgt Used Norm	YTD Balance 12/31/2024 (Abnorm)
Fund: 206 FIRE FUND								
Account Category: Expenditures								
Department: 336 FIRE DEPARTMENT								
206-336-920.200	DTE FIRE DEPARTMENT	5,000.00	5,000.00	663.70	0.00	4,336.30	13.27	1,143.78
206-336-921.100	ELECTRIC - HOUSE	2,500.00	2,500.00	1,230.15	117.05	1,269.85	49.21	957.98
206-336-921.200	ELECTRIC STATION	5,000.00	5,000.00	3,084.56	377.88	1,915.44	61.69	3,015.18
206-336-922.100	WATER HOUSE	1,500.00	1,500.00	629.88	82.41	870.12	41.99	695.91
206-336-922.200	WATER FIRE DEPT	3,000.00	3,000.00	1,675.21	179.34	1,324.79	55.84	1,621.12
206-336-923.000	TRASH REMOVAL	2,600.00	2,600.00	2,224.02	312.58	375.98	85.54	1,498.45
206-336-930.000	REPAIR & MAINTENANCE	14,500.00	14,500.00	5,870.71	0.00	8,629.29	40.49	13,598.56
206-336-930.003	ENGINE #3	2,500.00	2,500.00	1,444.11	0.00	1,055.89	57.76	341.99
206-336-930.005	PLATFORM #5	5,000.00	5,000.00	1,845.95	6.76	3,154.05	36.92	1,844.30
206-336-930.006	RESCUE #6	3,000.00	3,000.00	561.82	141.98	2,438.18	18.73	6,491.14
206-336-930.007	BRUSH TRUCK #7	1,500.00	1,500.00	310.08	6.58	1,189.92	20.67	890.64
206-336-930.008	TENDER #8	1,500.00	1,500.00	1,482.51	0.00	17.49	98.83	760.34
206-336-930.010	MEDIC #10	1,000.00	1,000.00	551.77	225.75	448.23	55.18	769.19
206-336-930.100	Building & Grounds	7,700.00	7,700.00	439.21	308.83	7,260.79	5.70	2,985.01
206-336-935.000	BODELL PEST CONTROL	400.00	400.00	297.00	33.00	103.00	74.25	264.00
206-336-956.000	MISCELLANEOUS	400.00	400.00	0.00	0.00	400.00	0.00	0.00
206-336-956.001	FIRE PREVENTION	3,000.00	3,000.00	3,291.92	0.00	(291.92)	109.73	2,351.50
206-336-956.100	BANK SERVICE CHARGES	500.00	500.00	378.42	39.48	121.58	75.68	318.45
206-336-958.000	DUES & MEMBERSHIPS	1,700.00	1,700.00	576.98	225.00	1,123.02	33.94	421.50
206-336-958.150	DEPUTY CHIEF AUTO ALLOWANCE	2,400.00	2,400.00	1,661.20	184.62	738.80	69.22	1,661.20
206-336-960.000	INSURANCE & BONDS	28,000.00	28,000.00	29,645.05	11,263.00	(1,645.05)	105.88	27,543.27
206-336-970.000	CAPITAL OUTLAY	0.00	0.00	0.00	0.00	0.00	0.00	56,231.20
Total Dept 336 - FIRE DEPARTMENT		427,000.00	427,000.00	267,153.81	36,504.54	159,846.19	62.57	311,564.58
Department: 338 FIRE DEPARTMENT								
206-338-970.001	SFD CAPITAL OUTLAY MILLAGE #1	52,185.00	52,185.00	55,520.18	5,245.58	(3,335.18)	106.39	44,014.93
206-338-970.002	SFD CAPITAL OUTLAY MILLAGE #2	46,685.00	46,685.00	46,820.61	0.00	(135.61)	100.29	34,685.44
206-338-970.003	SFD CAPITAL CASH SURPLUS	8,500.00	8,500.00	15,924.50	0.00	(7,424.50)	187.35	5,587.43
Total Dept 338 - FIRE DEPARTMENT		107,370.00	107,370.00	118,265.29	5,245.58	(10,895.29)	110.15	84,287.80
Expenditures								
Fund 206 - FIRE FUND:		534,370.00	534,370.00	385,419.10	41,750.12	148,950.90	72.13	395,852.38
TOTAL REVENUES		646,448.00	646,448.00	356,657.13	3,722.10	289,790.87	55.17	404,257.25
TOTAL EXPENDITURES		534,370.00	534,370.00	385,419.10	41,750.12	148,950.90	72.13	395,852.38
NET OF REVENUES & EXPENDITURES:		112,078.00	112,078.00	(28,761.97)	(38,028.02)	140,839.97		8,404.87

Fire Department Organization



This is a general layout of the department's organizational chart. Positions and assignments can be expanded or reduced depending on the department's needs at the time.

2025 Roster

PERSONNEL	RANK	START DATE	DURATION
Wood , Carl	Deputy Chief	02/01/1983	43 Years
Morton, Shawn	Captain	07/01/1997	28 Years
Olney , Daniel	Chief	07/11/1999	26 Years
Fodor , Dan	Mechanic	08/15/2003	22 Years
VanSyckle, Chad	Firefighter	03/13/2013	12 Years
Carter , Jake	Lieutenant	09/03/2015	10 Years
Hosmer, Allison	Firefighter	05/05/2019	6 Years
Peckham, Chad	Lieutenant	08/31/2020	5 Years
Kraemer, Jacob	Firefighter	07/21/2021	4 Years
Clark, Dakota	Firefighter	08/01/2021	4 Years
Olney, Blake	Firefighter	08/30/2021	4 Years
Lewis, William	Firefighter	03/01/2022	3 Years
Labra, Josh	Firefighter	04/15/2023	1 Year
Meyerholtz, Andrew	Firefighter	08/27/2023	1 Year
Behrens, Marc	Firefighter	08/27/2023	1 Year

AVERAGE EMPLOYMENT LONGEVITY:

11.33 Years

Personnel Information

We have seen some changes in the past year in our staffing levels. This past year, we had 4 employees step away from the department. These members left due to changes in their work schedules, moved from the area, or due to changes in their personal lives.

Apparatus

Engine #3 – 2020 Pierce Saber pumper with 1000 gallons of water and 1500 gpm pump. This is the first out machine on all residential structure fires and the second out machine for all accidents.



Rescue #6 – 2013 Spencer/Spartan Rescue with 750 gallons of water. This is the first out machine on all accidents and second out of all residential fires. This machine also provides mutual aid to area departments for accidents.

Platform #5 – 2014 Spartan with a 100' Crimson aerial. The platform carries 300 gallons of water and can flow 2000 gpm. This is the first out apparatus on all commercial structure fire calls and the first out for auto/mutual aid calls.



Tender #8 – 2008

International/Water master tender. This truck carries 4000 gallons of water and responds to all calls in the non-hydrant area. This truck is also one of the first most auto/mutual aid requests for water.

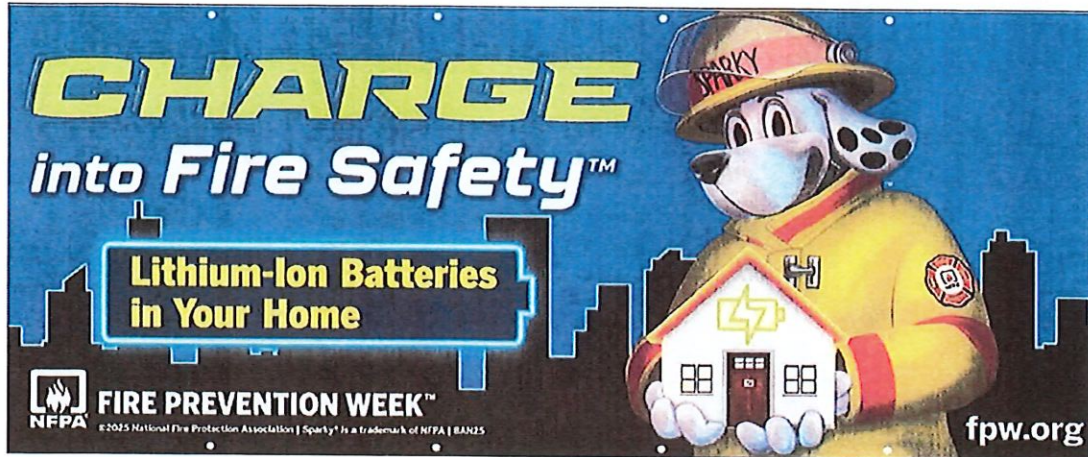


Medic #10 - 2025 Chevy Silverado 2500 that is the first out on all medical calls.

Brush Truck #7- 2010 Chevy 3500 Brush Truck. This truck is used for all grass/field fires and is our backup medical unit if Medic #10 is tied up on another call.



Fire Prevention



Every year, we conduct visits to the schools during the month of October (Fire Prevention Month). This year's theme was Lithium-Ion Batteries in the Home: Charge into Fire Safety”.

During our visits to the Sparta Ridgeview School (K – 2nd) and the Early Childhood Development Program, we spoke with about 700 students. Each student was provided with a fire prevention packet with fire safety information for them and their parents/guardians.

We also assisted in a couple of community outreach programs during the summer in conjunction with the Sparta Area Schools, where our crews were able to talk and show several kids the equipment that we use to protect the community during these events. The Sparta Library also held a “Hero’s” night event as part of their Summer Reading Program. As part of this event, we took several trucks to the parking lot near the library for the “Touch a Truck” event.

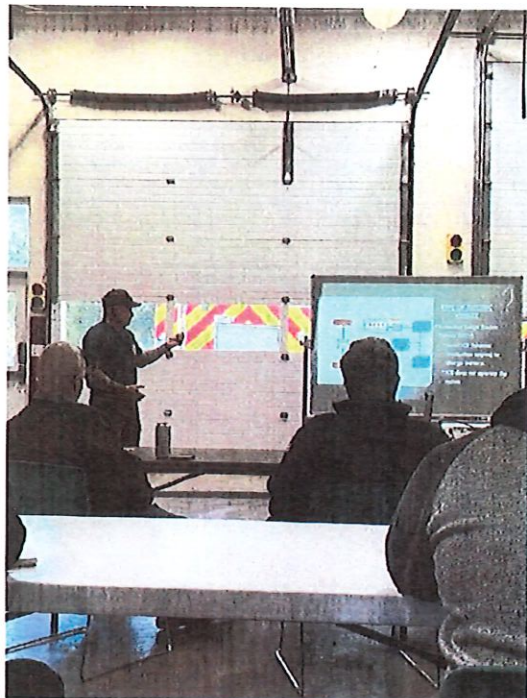


Training



This year, the department completed a total of 40.5 hours in monthly training sessions, which totals about 648 hours of total training hours for the 16-member department.

These training sessions include a range of topics from Mayday, Rapid Intervention Training (RIT), water supply, pump operation, water relay operations, electric vehicle (EV) training, and aerial operations.



Incidents

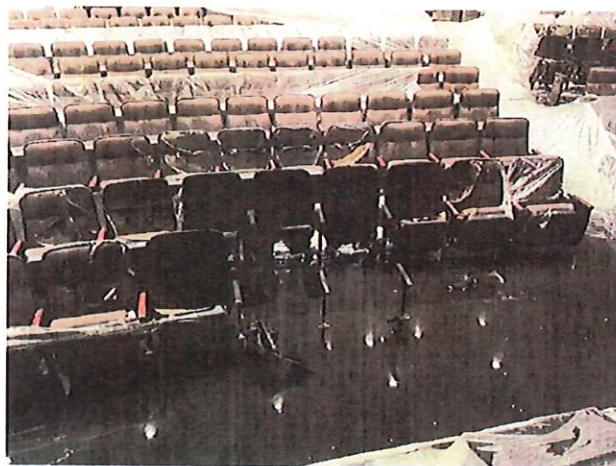
The department responded to 1070 incidents in 2025. This is a decrease from 1183 incidents the department had in 2024.

All of our incidents have to be classified in accordance with the National Fire Incident Reporting System (NFIRS). Each incident we respond to creates a report number that has to be entered into our system detailing the type of incident and response. This information is then entered into a national system that is then used as a database for a wide variety of purposes, including grant funding.

Listed below are the various response classifications for NFRIS and a small description:

- **100 series:** Fire-related incidents
- **200 series:** Overpressure explosions and overheating incidents without fire
- **300 series:** Rescue and emergency medical services (EMS) incidents
- **400 series:** Hazardous conditions without fire
- **500 series:** Service calls
- **600 series:** Good intent calls
- **700 series:** False alarms and false calls
- **800 series:** Severe weather and natural disasters

When the department switched our reporting system last year from Emergency Report to ESO Solutions, the data points used to create our monthly and annual reports will look a little different in its layout this year.

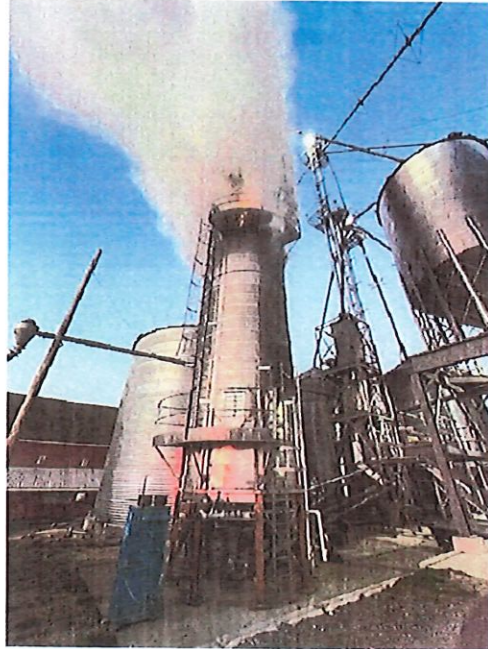


Incident type comparisons over the last 3 years:

INCIDENT TYPE	2023
False Alarm & False Call	77
Fire	53
Good Intent Call	71
Hazardous Condition (No Fire)	41
Rescue & Emergency Medical Service Incident	917
Service Call	31
Severe Weather & Natural Disaster	0
Special Incident Type	1
Total	1157

INCIDENT TYPE (based on the NFIRS classifications)	2024	2025
NFIRS 100 classification: Fire	51	58
NFIRS 200 classification: Explosion, Ruptures	0	0
NFIRS 300 classification; all medicals and accidents	892	810
NFIRS 400 classification: Hazardous conditions	72	55
NFIRS 500 classification: Service calls	49	31
NFIRS 600 classification: Good Intent	58	63
NFIRS 700 classification: False alarms	57	53
NFIRS 800 classification: Weather events	0	0
NFIRS 900 classification: Special Events/Incident	1	0
Total	1183	1070

Calls per zones

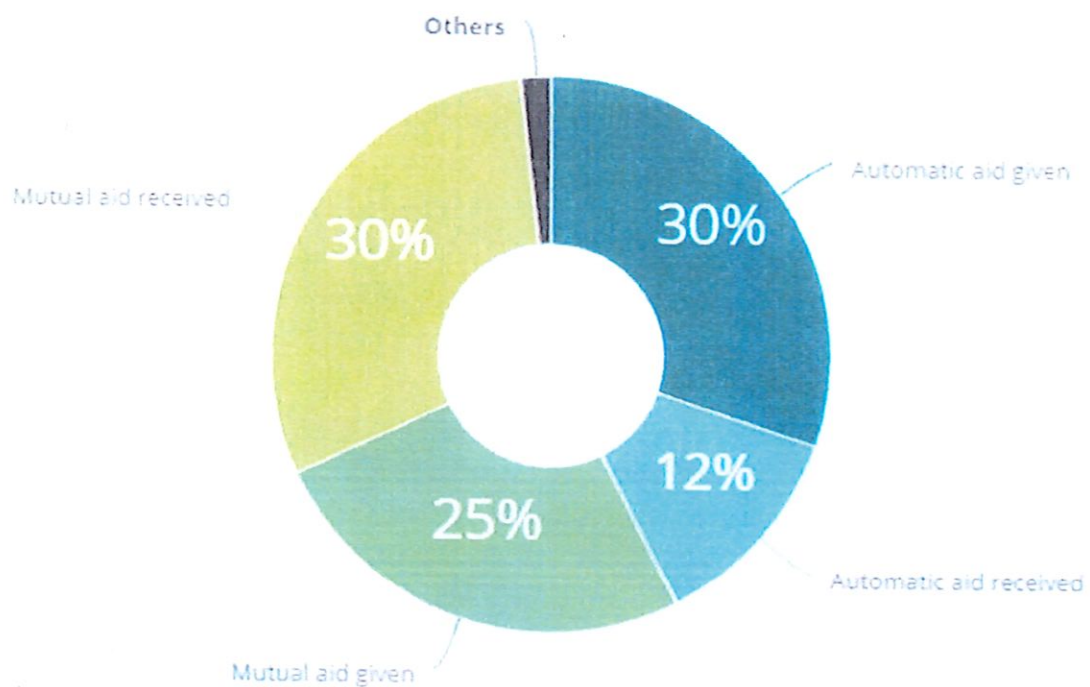


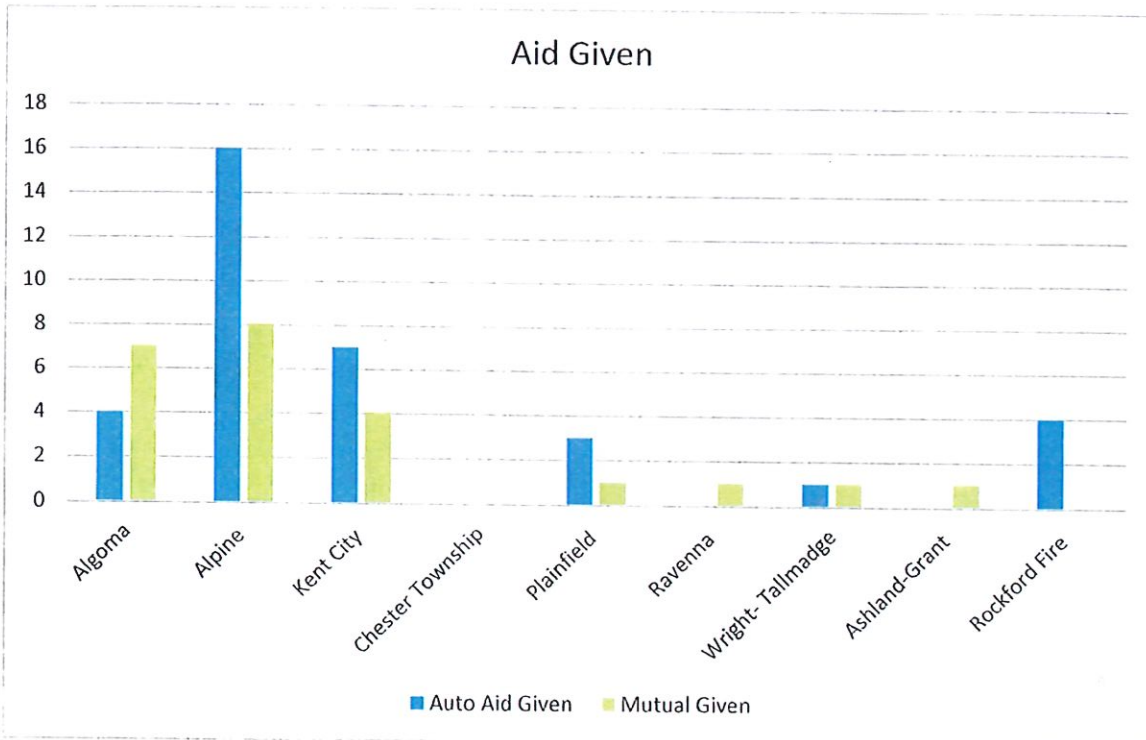
Zones	# of Incident	% of calls
Township	491	45.9%
Village	521	48.7%
Other (Auto Aid/Mutual Aid Request)	58	5.4%
Total	1070	100%

Mutual and Auto Aid information:

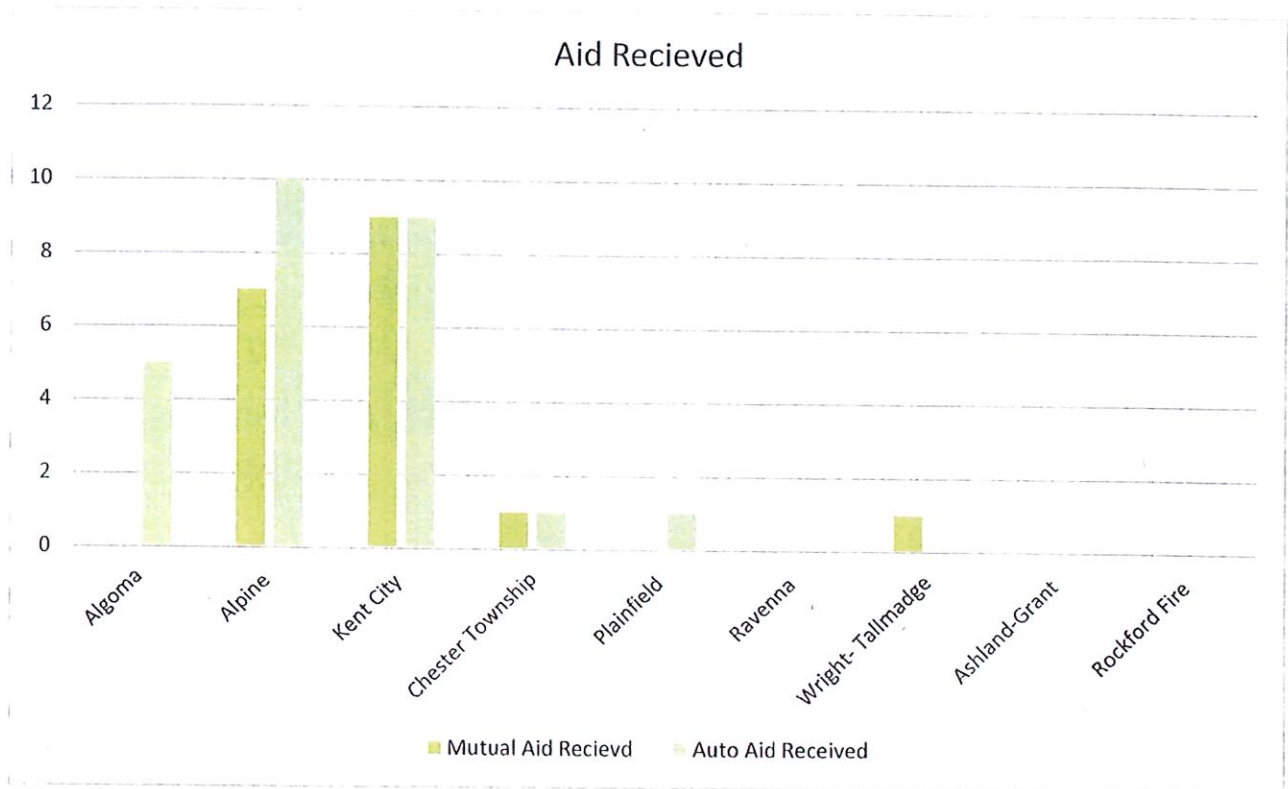
Mutual aid resources are additional equipment and manpower provided to or from our neighboring departments after we have been on-scene or based on the scope of the incident. Automatic aid resources are pre-determined pieces of equipment that are needed for a structure fire from other departments, and are started at the same time we are called

Breakdown of Aid Given/Received





	Auto Aid Given	Mutual Given
Algoma	4	7
Alpine	16	8
Kent City	7	4
Chester Township	0	0
Plainfield	3	1
Ravenna	0	1
Wright- Tallmadge	1	1
Ashland-Grant	0	1
Rockford Fire	4	0

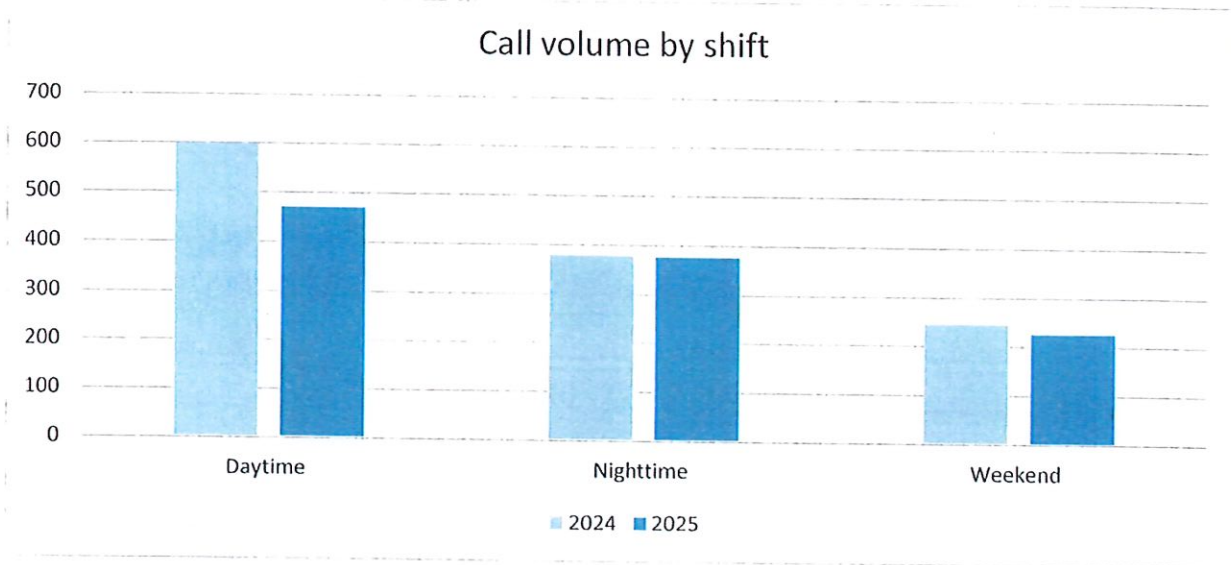


	Mutual Aid Received	Auto Aid Received
Algoma	0	5
Alpine	7	10
Kent City	9	9
Chester Township	1	1
Plainfield	0	1
Ravenna	0	0
Wright- Tallmadge	1	0
Ashland-Grant	0	0
Rockford Fire	0	0

Medical Response Breakdown

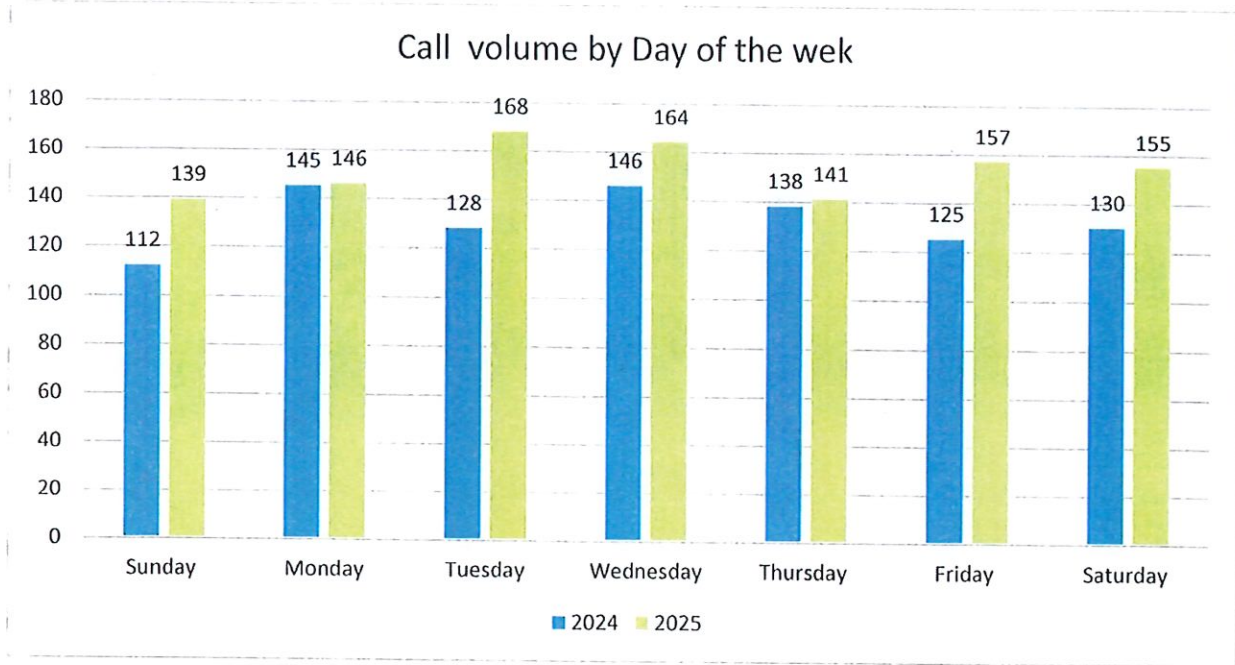
MED LEVEL DISPATCHED	# of calls 2024	# of calls 2025
Med 1	596	448
Med 2	162	178
Med 3	182	184

Call volume by shift



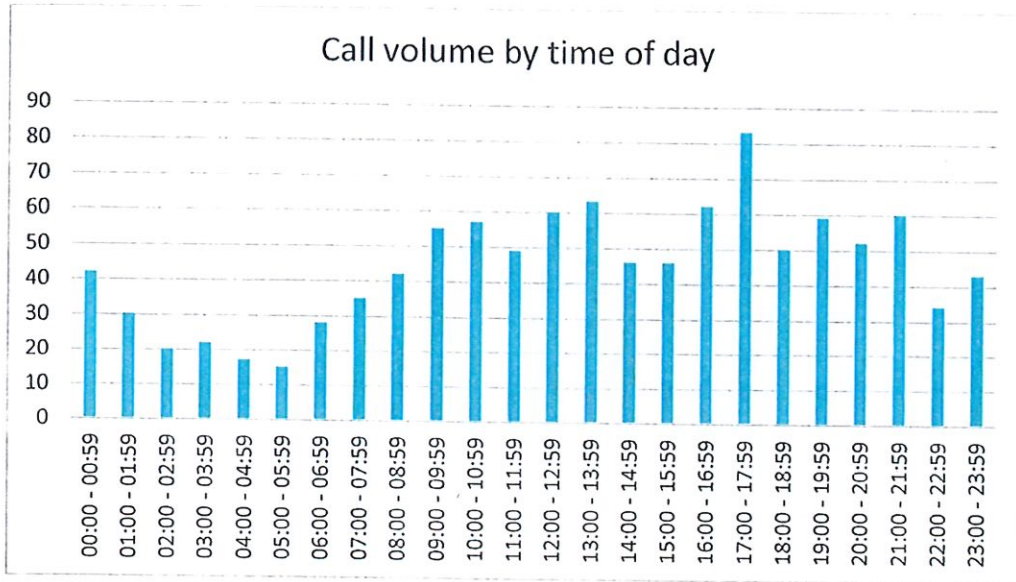
SHIFT	2023 Incidents	2025 Incidents
Daytime	598	469
Nighttime	378	377
Weekend	245	224
TOTAL:	1157	1183

Call volume by the day of the week



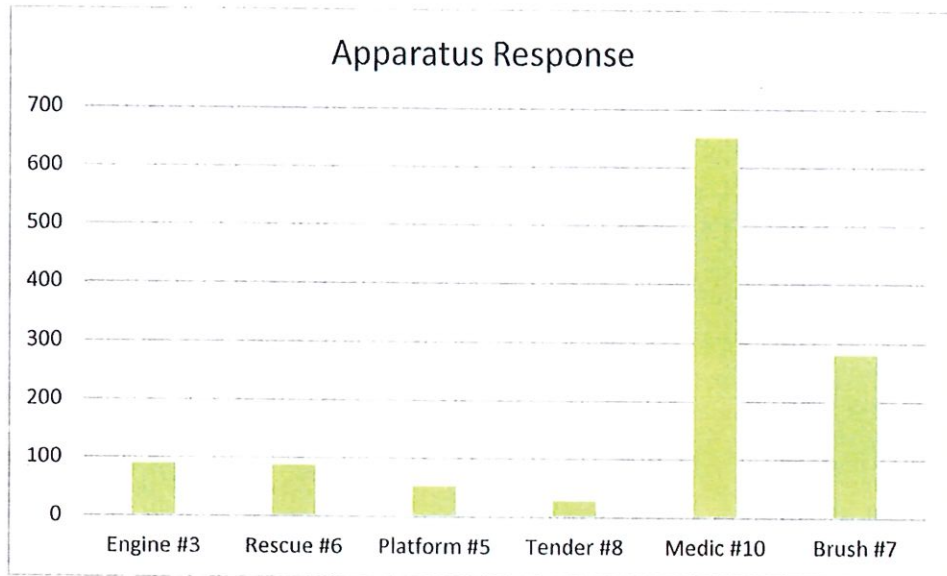
DAY OF THE WEEK	2024	2025
Sunday	112	139
Monday	145	146
Tuesday	128	168
Wednesday	146	164
Thursday	138	141
Friday	124	157
Saturday	130	155
TOTAL	1183	1070

Call Volume by time of day



HOURLY	# of CALLS (2024)	# of CALLS (2025)
00:00 - 00:59	22	42
01:00 - 01:59	21	30
02:00 - 02:59	21	20
03:00 - 03:59	20	22
04:00 - 04:59	20	17
05:00 - 05:59	13	15
06:00 - 06:59	15	28
07:00 - 07:59	30	35
08:00 - 08:59	55	42
09:00 - 09:59	53	55
10:00 - 10:59	59	57
11:00 - 11:59	61	49
12:00 - 12:59	46	60
13:00 - 13:59	55	63
14:00 - 14:59	51	46
15:00 - 15:59	48	46
16:00 - 16:59	62	62
17:00 - 17:59	59	83
18:00 - 18:59	45	50
19:00 - 19:59	39	59
20:00 - 20:59	46	52
21:00 - 21:59	38	60
22:00 - 22:59	29	34
23:00 - 23:59	15	43
TOTAL:	1183	1070

Response by Apparatus:

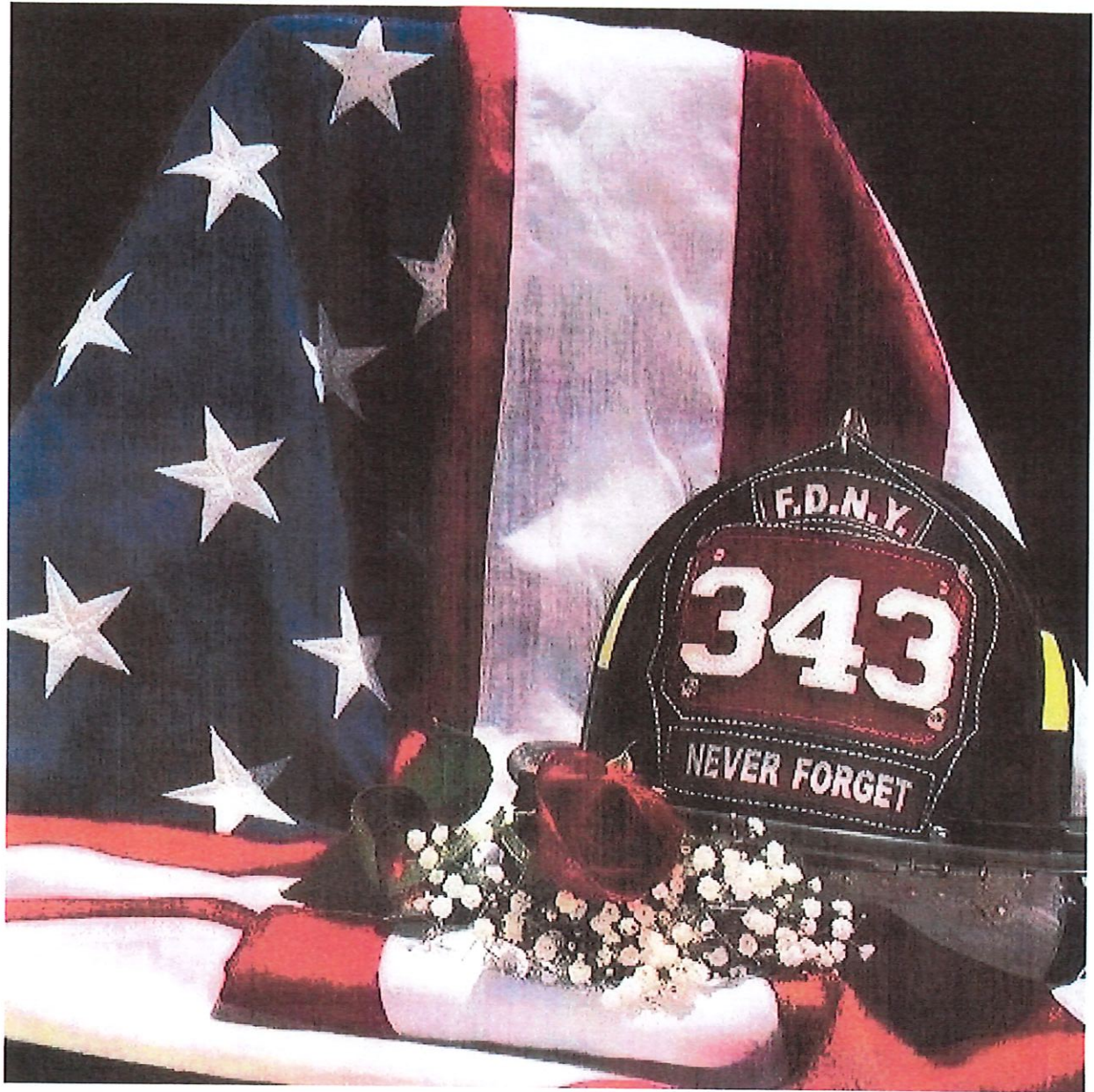


APPARATUS	Total
Engine #3	89
Rescue #6	87
Platform #5	51
Tender #8	28
Medic #10	651
Brush #7	281

Special Events for 2025

1. Town and Country Days
2. Christmas Light Event
3. Freedom Cruise
4. Waterball Tournament during the Celtic Festival
5. Library Hero's Event
6. Champagne Breakfast Fundraiser





In Honor of Those Who Paid the Ultimate Sacrifice on September 11, 2001

"WE WILL NEVER FORGET"