

**Minutes of the Sparta Fire Board Meeting
November 20, 2025**

Present: Goodfellow (twp), Cumings (village), Chief Olney, Bergman (twp-chair), Peoples (village) & Deputy Chief Wood

Absent: Van Patten (village), Anderson (twp)

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Goodfellow to approve the agenda.

Second: Cumings

Motion Passed: 4-0

Public Comment: None

Approval of the Meeting Minutes October 23, 2025:

Motion: Made Goodfellow to approve October 23, 2025, minutes.

Second: Peoples

Motion Passed: 4-0

Finance Board Update:

Cumings stated that the finance board had met twice since the last board meeting. They reviewed and approved all department invoices for \$40,207.83 with most of the invoices on auto pay. Cumings stated that (2) large invoices, insurance/commission payment for \$16,120 and \$11,090 to the village for permits for the station addition. The department's operation budget is 54% for the first 8 months of the year with a fund balance of \$1,133,773. Income is currently at 54% of the budget including over \$35,125 of income from interest.

Approval of the bills:

Motion: Cumings to approve bills through November 18, 2025.

Second: Peoples

Motion Passed: 4-0

Old Business:

The USDA grant update:

The Chief stated that the USDA is back open after the government shut down. The Chief stated he'd sent the ABASSA (Architectural Barriers Act Accessibility Standards) form to USDA again. The USDA is still requiring a funding memo for the balance of the project.

FEMA SCBA Grant: The Chief stated that only \$240,000 for 24 air packs were granted. Chief Olney stated that Sparta Fire Department has accepted the grant with the funds being split between Tyrone and Sparta fire departments. Rockford, Alpine, Algoma and Courtland all agreed that Sparta and Tyrone would receive the grant for the fire packs. This is 10% matching fund grant, and the departments have until December 2027 to complete the grant. Both Tyrone and Sparta will have to order additional air packs to accommodate their entire departments.

Andrus Architecture: A contract from Andrus Architecture was presented to the board. The contract is an hourly rate contract plus cost. The board agreed that the contract was within reason and was very fair for the department.
Motion: Goodfellow to approve contract with Andrus Architecture.
Second: Peoples
Motion Passed: 4-0

Fire Authority: The Chief stated that both the township and village approved Articles of Incorporation Sparta Area Fire Authority. With approval, the documents will be sent to attorney who will complete the documents and sent to the State of Michigan for final Incorporation. With the approval, we are now "Sparta Fire Authority". It was the consensus of the board to have the Chief continue to work with Choice One Bank for a letter of credit if addition funds are needed for the fire station remodel. Installment Purchase Agreement.

Chief's Report: Chief Olney presented the **Chief's report.** (attached) There were 867 runs YTD. There were 3 mutual aid calls with additional 2 fires last month. There were 11 auto accidents, with 2 minor injuries. There were 2 hazardous conditions during the month. Several false alarms and service calls.
The Chief stated that the department will be sponsoring a "Fill the Tanks" at the Light Parade on Friday night. The Department will be partnering with North Kent Connect for the food drive.
The Eagles will be having their Champagne Breakfast on December 7th with proceeds going to the fire department.

Next Meeting Date: December 18th, 2025, at 7:00 PM at the fire station.

Next Finance Meeting Dates: December 2nd and December 16th at 4:00 PM at the fire station.

Public Comment: none

Adjournment:

Motion: Goodfellow to adjourn at 7:35 PM.

Second: Cumings

Motion Passed: 4-0

Minutes by Goodfellow 11-23-25.



Sparta Fire Department

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report November 20, 2025

New Business:

1. Monthly report
 1. Fire calls (NFIRS 100 classifications)
 1. 7329 Vinton – auto aid to Alpine Fire for a Grain Dryer fire
 2. 9293 N. Division – started with a wire down that resulted in a vehicle and field fire
 3. 17874 8th Ave – auto aid to Wright-Tallmadge on a barn fire
 4. 14101 Sparta Ave – auto aid to Kent City Fire on a mobile home fire
 5. 480 S. State – birds nest fire in the roof top unit
 2. Explosions calls (NFIRS 200 classifications)
 3. Rescue calls, including accidents (NFIRS 3- classifications)
 1. State and Division: no injuries
 2. M37 and 10-mile: van vs. semi: minor injuries
 3. M37 and 13-mile: no injuries
 4. M37 and 13-mile: 1 pt. refused transport
 5. Fruit Ridge and Lutheran Church: iPhone crash alert – nothing located
 6. Fruit Ridge and 12-mile: nothing located
 7. M37 and Baumhoff: car vs deer, possible vehicle fire (no fire or injuries)
 8. M37 and 13-mile: minor injuries
 9. M37 and 10-mile: 1 pt. minor injuries
 10. M37 and 15-mile: cancelled by ALS on-scene
 11. M37 and O'Connor: no injuries
 4. Hazardous Conditions (NFIRS 400 classifications)
 1. 8971 Morning View – burning complaint
 2. 12-mile and Alpine: small oil spill
 5. Service calls (NFIRS 500 classifications)
 1. 1142 16-mile rd: child locked in a vehicle
 6. Good intent calls (NFIRS 600 classifications)
 1. 1 - cancelled call after being dispatched
 2. 1 – wrong location calls
 3. 3 – complaints of burning
 7. False alarms (NFIRS 700 classifications)
 1. 475 W. Spartan Drive (High School): fire alarm from vaping
 2. 225 Applewood: fire alarm
 3. 43 Chary Ln: medical alarm activation (false)
 8. Severe Weather incident (NFIRS 800 classifications)
 9. Special incidents (NFIRS 900 classifications)

Filter statement

Filters

Alarm Date Range 10/20/25 to 11/16/25 | Is Locked true | Is Active true

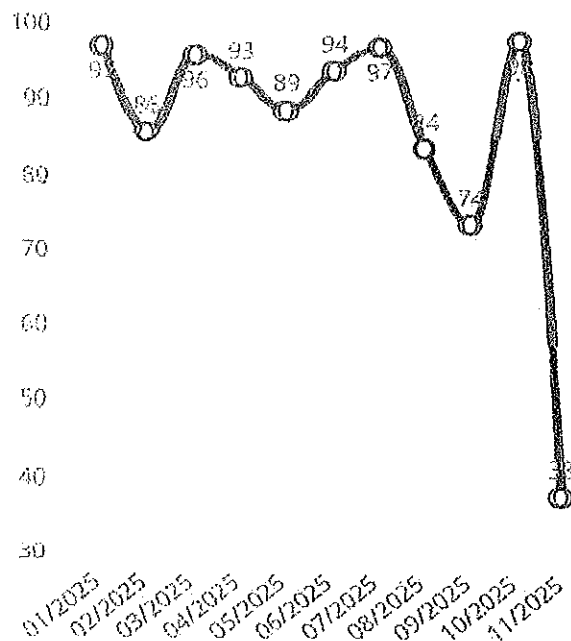
Incident Count

Count of Total Incidents Year to Date: 948

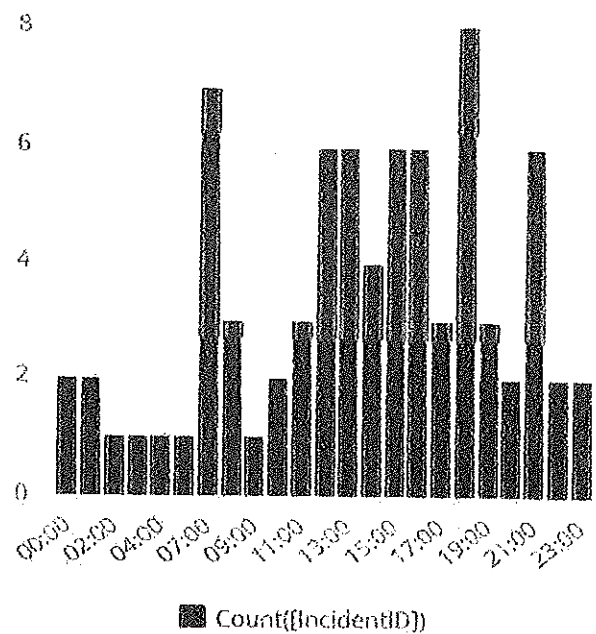
Count of Incidents

78

Incident Count by Month (This Year)



Incident Count by Hour of Day



Fire Board Report

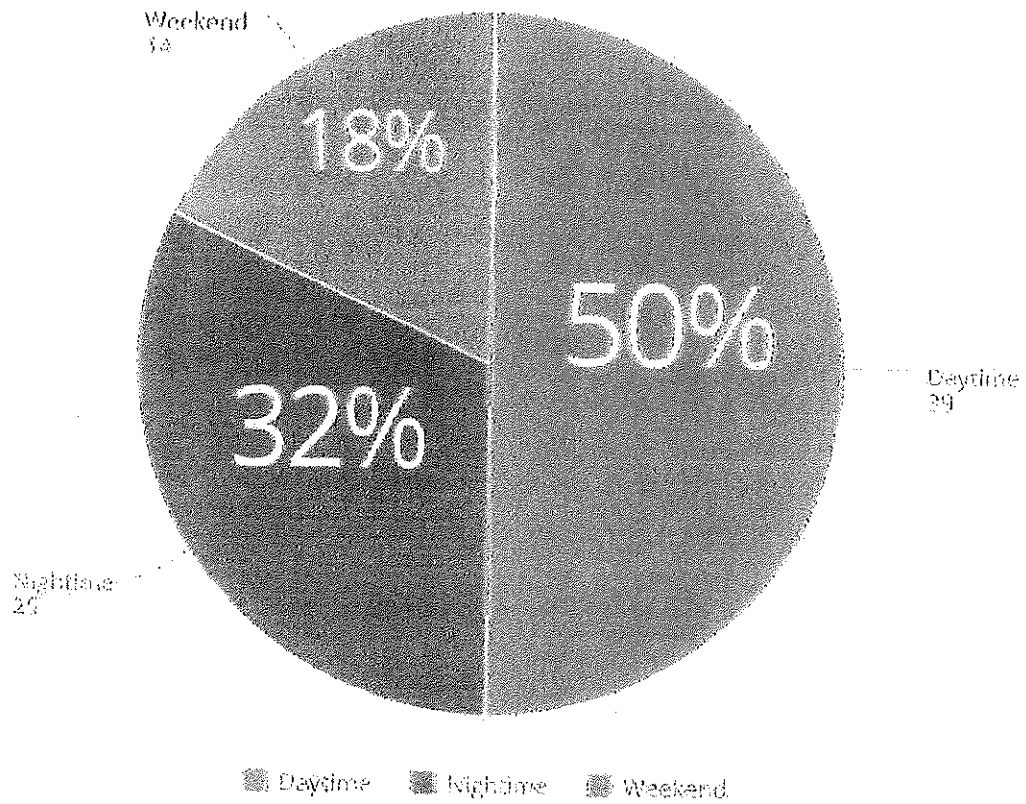
Fire Incidents

Filter statements

Filters

Alarm Date Range 10/20/25 to 11/16/25 | Is Locked true | Is Active true

Incident Count by Shift



Fire Board Report

Fire Incidents

Filter statement

Filters

Alarm Date Range 10/20/25 to 11/16/25 Is Locked true Is Active true

Percent of Incident Responses by Incident Type

