

**Minutes of the Sparta Fire Board Meeting
October 23, 2025**

Present: Goodfellow (twp), Van Patten (village), Anderson (twp), Cumings (village), Chief Olney. Bergman (twp-chair), & Peoples (village)

Absent: none

Bergman called the meeting to order @7:00 pm.

Additions to Agenda: none

Approval of the Agenda:

Motion: Anderson to approve the agenda.

Second: VanPatten

Motion Passed: 6-0

Public Comment: None

Approval of the Meeting Minutes September 18, 2025:

Motion: Made VanPatten to approve September 18, 2025, minutes.

Second: Peoples

Motion Passed: 6-0

Finance Board Update:

Cumings stated that the finance board had met twice since the last board meeting. They reviewed and approved all department invoices for \$96,774.69 with most of the invoices on auto pay. Cumings stated that (2) large invoices, next to last truck payment for \$69,370.89 and \$10,870.35 for the engine repair of Rescue #6 were most of the monthly department costs. The department's operation budget is 43.8% for the first 7 months of the year with a fund balance of \$1,186,288. Income is currently at 54% of the budget including over \$36,840 of income from interest.

Approval of the bills:

Motion: Made Goodfellow to approve bills through October 21, 2025.

Second: VanPatten

Motion Passed: 6-0

Old Business:

The USDA grant update:

The Chief stated that the USDA is closed due to the federal government shutting down. All documents requested by USDA have been submitted. Andrus Architectural has submitted required items to the Fire Department Attorney for approval and submittal to USDA. Andrus Architectural is still working on getting a new contract for the ongoing Architectural work on the new building.

FEMA SCBA Grant: The Chief stated that only \$240,000, 24 air packs was granted for the 6 area departments that made the request. Chief Olney, being only a portion of the grant request was funded, the air packs will be distributed to the neediest departments. Tyrone Township fire department will be receiving 16 of the air packs

with Sparta Fire Department receiving the remaining 8 air packs. Sparta had submitted for the grant, so the remaining air packs would go to Sparta.

Fire Authority: The board reviewed the Attorney's revised Articles of Incorporation Sparta Area Fire Authority. Goodfellow and Village Manager Lower covered the fireboard with the final changes and rational behind these changes. These changes help in clarification in the Fire Authority agreement and eliminate potential questions/issues in the future. Both Goodfellow and Village Manager Lower stated that they were very satisfied with the final agreement and that both boards should approve the Sparta Area Fire Authority agreement. The Chief will sent the Authority agreement to the Village and Township for their approval.

Motion: Cumings to approve the Articles of Incorporation Sparta Area Fire Authority.

Second: Goodfellow

Motion Passed: 6-0

Chief's Report: Chief Olney presented the **Chief's report.** (attached) There were 867 runs YTD. There were 4 mutual aid calls including 1 fatal Alpine structure fire last month. There were 8 auto accidents, with 4-5 minor injuries. There were 6 hazardous conditions during the month.

Rescue #6: The repairs have been completed to rescue 6. The cost of the repairs was below the estimated quote as the turbo did not have to be replaced, just rebuilt. The final cost was \$10,870.35

EMS Recognition Night: Kent county EMS recognitions were held last week. The event identifies and recognizes departmental personnel who performed extra ordinary service.

The event recognized (3) Sparta Fire Department members with "Life Saving Awards"

Carl Wood, Marc Behrens and Alexis O'Conner

Congratulations to these fine Sparta Fire Fighters.

New Department Laptop: The Chief stated his old laptop crashed/failed. In conversation with Gary Glass, there was no fix for the old laptop. The Chief had a new laptop obtained from Gary Glass for \$700.00 which included the newest Microsoft platform.

Budget: The Chief presented his proposed budget for 2026-2027 budget year. His operational budget is the same as the past year. The Chief revised the millage #1 and #2 with latest revenue projections from the township. He revised several expenditure line items to reflect the current and proposed expenditures, but these changes didn't change his proposed total Operational Budget.

Motion: Goodfellow to approve the proposed budget.

Second: Peoples

Motion Passed: 6-0

Approval of new building permits: The USDA has requested all the building permits before any construction starts. The Chief stated that PCI, village contracted permit agency, has reviewed all the drawings and approved the drawings. The costs for all the permits from the Village (PCI) is \$11,090.00.

Motion: Anderson to pay the permit fees.

Second: Cumings

Motion Passed: 6-0

Approval of snow removal agreement: The Chief submitted a snow removal agreement from Water Works. The chief stated that he's been very happy with their past work. The new contract for snow removal \$2640.00 which is the same as the previous year.

Motion: Anderson to approve contract with Water Works.

Second: VanPatten

Motion Passed: 6-0

Next Meeting Date: November 20th, 2025, at 7:00 PM at the fire station.

Next Finance Meeting Dates: November 4th and November 18th at 4:00 PM at the fire station.

Public Comment: none

Adjournment:

Motion: Goodfellow to adjourn at 7:38 PM.

Second: VanPatten

Motion Passed: 6-0

Minutes by Goodfellow 10-24-25.



Sparta Fire Department

36 Elmwood Street
Sparta, MI 49345
Telephone: 616-887-0900

Chiefs Report **October 23, 2025**

New Business:

1. Monthly report

1. Fire calls (NFIRS 100 classifications)

1. 333 Doris Street – vehicle fire in the driveway (fire out upon our arrival)
2. 460 Indian Lake – reported shed fire
3. 630 Schultz lot #104 – structure fire (auto aid from Alpine and Algoma Fire Departments)
4. 3800 Mt. Hood – auto aid to Alpine Fire (fatal fire)
5. Pine Island and 10-mile – reported house fire – no fire (auto aid with Tender 8)

2. Explosions calls (NFIRS 200 classifications)

3. Rescue calls, including accidents (NFIRS 3- classifications)

1. Kenowa and 13-mile: two vehicle accident pt.'s both needed to be extricated from one of the vehicles
2. S State and Averill: two cars-several pt.'s
3. M37 and 15-mile: rollover accident involving Rockford ALS, one pt. in the other vehicle was transported (mutual aid from Kent City)
4. Sparta Ave near 11-mile: truck hauling a trailer lost control and ended up in the ditch, no injuries
5. 186 E. Division: subject stepped out of the Eagles and got their foot run over by a car in the ally
6. 13-mile near the river: ATV vs. road sign, one pt. transported with a head injury
7. 745 S. State St.: car vs. mailbox (minor injury)
8. Fruit Ridge and 9-mile: mutual aid to Alpine on a multi-car accident

4. Hazardous Conditions (NFIRS 400 classifications)

1. 483 Edward – gas leak in the house
2. 903 12-mile rd – gas leak in the house
3. 125 Martindale – wires down
4. Fruit Ridge and 12-mile – controlled burn
5. 11221 Stebbins – illegal burn
6. 12120 Long Lake – wires down (communication line)

5. Service calls (NFIRS 500 classifications)

6. Good intent calls (NFIRS 600 classifications)

1. 2 - cancelled call after being dispatched
2. 2 - wrong location calls
3. 3 - complaints of burning

7. False alarms (NFIRS 700 classifications)

1. 240 E. Spartan Dr (Applevue Elem.)
2. 7 Anderson St – Iphone crash alert (UTL)

3. 4504 13-mile – fire alarm (cancelled by the alarm company prior to arrival)
4. 91 E. Averill – fire alarm sounding (no fire)
5. 821 Crosby way – alarm sounding – low battery alarm on a motorized scooter that was parked outside in the rain
6. 1991 12 mile rd – fire alarm (cancelled upon our arrival)

8. Severe Weather incident (NFIRS 800 classifications)

9. Special incidents (NFIRS 900 classifications)

Filter statement

Filters

Alarm Date Range 9/15/25 to 10/19/25 | Is Locked true | Is Active true

Incident Count

Count of Total Incidents Year to Date: 867

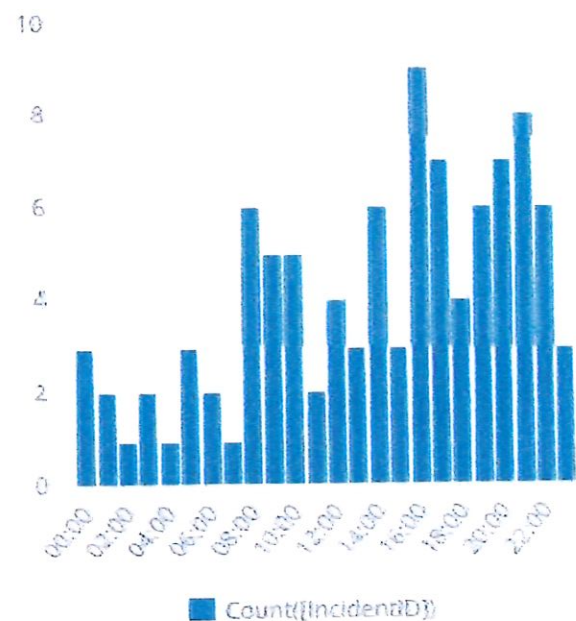
Count of Incidents

99

Incident Count by Month (This Year)



Incident Count by Hour of Day



Count([IncidentID])

Fire Board Report

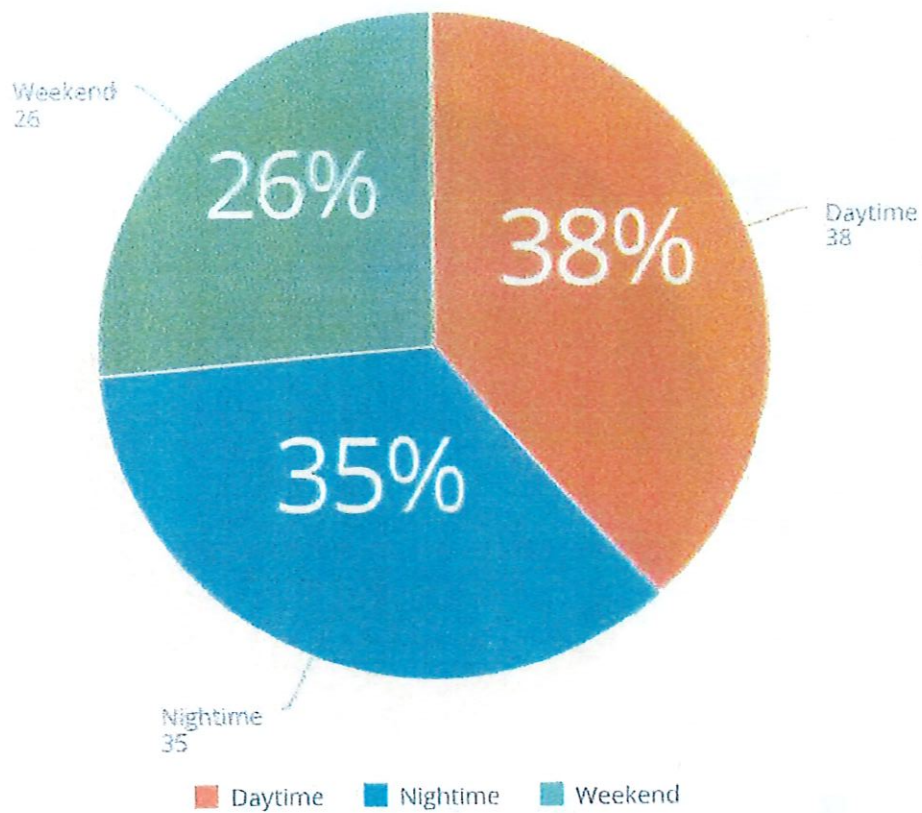
Fire Incidents

Filter statement

Filters

Alarm Date Range 9/15/25 to 10/19/25 | Is Locked true | Is Active true

Incident Count by Shift



16

Fire Board Report

Fire Incidents

Filter statement

Filters

Alarm Date Range 9/15/25 to 10/19/25 | Is Locked true | Is Active true

Percent of Incident Responses by Incident Type

