

SPARTA TOWNSHIP LIBRARY BOARD MEETING MINUTES

SEPT 16, 2025

Meeting was called to order by President Mary-Ann Meyer at 6:01pm. Also attending were Jane Ohanesian, Dick Beauchamp, Janet Hayes, Joy Leussenkamp and Library Director Merri Jo Tuinstra. Absent was Tom Lampen.

Jane made a motion to accept the minutes of August 19, 2025, Joy seconded it. Motion passed.

➤ **Treasurers Report: Dick**

- August Financial Report: Income from deposits during the month: \$16,576.22. (Included about \$14,800 from 2025 penal fines, approx. the same as last years total. Total expenses during the month: \$23,750.80. Revenue less expenses (MTD): \$7,174.58). Revenue less expenses (YTD): \$(3,981.56). Beginning cash balance (month): \$112,013.15. Ending cash balance: \$104,913.01. Joy made a motion to accept the August Financial Report, Janet seconded it. Motion passed.

➤ **Library Directors Report: Merri Jo**

- Book sale: Made \$850.00. Money will be used to buy new books.
- Middle School helpers: 2 special needs students come once a week with a para pro to help out with basic cleaning such as dusting, straightening out books and wiping down books.
- Haybale contest: Assistant Librarian Kim Umphreys is spearheading this. Our haybale will be Lights, Camera, Action which is the Sparta Homecoming theme.
- Apple Fest: Library will close at 1pm on Friday, Sept 19 and will be closed on Saturday, Sept 20.
- Library Open House: Will be held on Wednesday, Oct 8 from 4pm-6pm. There will be cake served and the community is welcome to attend.
- Carnegie Video: It went very well. Our library was the first to have a person portraying Andrew Carnegie and to have a librarian featured in it. Dale Bergman was unable to portray Andrew Carnegie because of a previous commitment. Larry Carter stepped in as Andrew. He and Mary-Ann Meyer who portrayed an early 1900s librarian did a great job.
- Circulation Report: none
- Advisory Meeting report: none
- Township Meeting report: none

- Personnel Committee Report: Interviewed Bethany Grammentz for the position of page and she is hired starting immediately.
- Policy Committee Report: Went over the last 8 policies. Merri Jo will get them typed up and the board will vote on them at the October meeting.
- Old Business: none
- New Business: Merri Jo will find out if Scare on the Square is happening this year and the details on it.

Dick made a motion to adjourn, Jane seconded it. Motion passed. Meeting adjourned at 7:20pm.

Respectfully Submitted,

Janet Hayes, Secretary